

BAINBRIDGE ISLAND SCHOOL DISTRICT

SCHOOL BOARD MEETING AGENDA

Date: March 27, 2014
Time: 5:30 p.m.
Place: Board Room – Commodore Campus

Board of Directors

President – Mike Spence
Vice-President – Mev Hoberg
Director – Tim Kinkead, Patty Fielding, Sheila Jakubik

Study Session: Elementary Planning Time (60)

Call to Order (5)

Public Comment (5)

Superintendent's Report (10)

Board Reports (10)

Consent Agenda (5)

Presentations

A. Next Generation Science Standards & Science Committee Report (30)
Action: Information Only

B. Highly Capable Program Review - Overview (20)
Action: Information Only

C. 2014 Legislative Report: Implications for Operating (15)
Budget & High School Programs
Action: Board Approval

D. Monthly Financial Report (10)
Action: Information Only

E. Monthly Capital Projects Report (10)
Action: Information Only

F. Policy 3414 Infectious Diseases (Second Reading) (10)
Action: Board Approval

G. Policy 3247 Use of Restraint and Isolation (Second Reading) (10)
Action: Board Approval

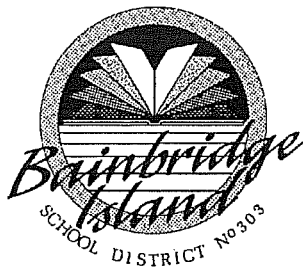
Personnel Actions (5)

Projected Adjournment 9:00 PM

Possible Executive Session

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinhead
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

Board of Directors Meeting
March 27, 2014

CONSENT AGENDA

1. Donation

Donation to Bainbridge Island School District in the amount of \$87,708.09 (two donations - \$18,102.33; \$69,605.76) from the Bainbridge Schools Foundation to support K-12 classroom supplies, instructional materials, enhanced robotics curriculum, e-readers, iPads, Chromebooks, 3-D Printer/Scanner and charging cart.

2. Donation

Donation to Ordway Elementary School in the amount of \$3,352.17 from the Bainbridge Schools Foundation to support Otter Math afterschool.

3. Donation

Donation to Bainbridge High School in the amount of \$3,000.00 from the Intermec Foundation via Seattle Foundation to support classroom technology needs.

4. Student Field Trip: Overnight

Request for Board approval from Bainbridge High School Assistant Track Coach Gary Osmond and BHS teacher Andrew Grimm for student track athletes to participate in the Stanford Track & Field Invitational in Palo Alto, California April 4-5, 2014.

5. Staff Travel: Out-of-State

Request for Board approval from Bainbridge High School Social Studies teacher Michael Holloway to serve as a test reader for Advanced Placement Social Studies examination evaluations at the National Advanced Placement assessment event in Kansas City, Missouri May 28 – June 6, 2014.

6. Student Field Trip: Overnight

Request for Board approval from Bainbridge High School Future Business Leaders of America (FBLA) Advisor Kim Rose for FBLA students to attend the State Business Leadership Conference April 17-19, 2014 in Seattle, Washington.

7. Minutes from the *March 13, 2014* School Board Meeting

8. Vouchers

➤ General Fund Voucher	\$ 270,553.45
➤ Associated Student Body Fund Voucher	\$ 16,313.55
➤ Capital Projects Fund Voucher	\$ 55,980.34

SCHOOL BOARD OF DIRECTORS



Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Bainbridge Schools Foundation

School _____

Address _____

Phone _____ Email _____

Donation Amount or Value of Donated Items: \$ 87,708.09 (ck # 3835 \$18,102.33
ck # 3836 \$69,605.76)

Purpose of Donation (specify if cash donation is to be used for a specific purpose; include details of items to be funded)

If donation is considered supplies, equipment, materials or real property, please list donated items below:

Classroom Grants including K-12 classroom supplies and instructional materials, enhanced robotics curriculum, e-readers, iPads, Chromebooks, 3D Printer/Scanner and charging cart.

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: J. Gray _____ Date: 3-18-14
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)



Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Bainbridge Schools Foundation

School _____

Address _____

Phone _____ Email _____

Donation Amount or Value of Donated Items: \$ 3352.¹⁷ (ck # 3840)

Purpose of Donation (specify if cash donation is to be used for a specific purpose; include details of items to be funded)

2013-14 BSF Classroom Grant awarded to Ordway Elementary
for Otter Math after school staffing.

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: J. Gray _____ Date: 3-21-14
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed): The Intermed Foundation via the Seattle Foundation
School: David Memke (Parent)
Address: 1200 5th Avenue Suite 1300
Seattle, WA 98101
Phone: (206) 622-7294 Email: Interfoundation@SeattleFoundation.org

Donation Amount or Value of Donated Items: \$3,000.00

Purpose of Donation (specify if cash donation is to be used for a specific purpose; include details of items to be funded)

Classroom Technology Improvements

If donation is considered supplies, equipment, materials or real property, please list donated items below:

N/A

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor: Seattle Foundation
See Attached Letter Date: 2/25/14

Reviewed By: Reese Ande (Printed Name) NA (Signature) Date: 2/25/14

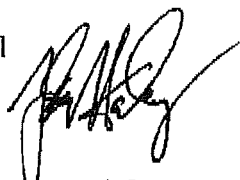
District Review: 1 (Printed Name) _____ (Signature) Date: _____

BAINBRIDGE HIGH SCHOOL

March 20, 2014

To: Faith Chapel

From: Jake Halcy



RE: Approval of Overnight out of State Student Activity – BHS Student Attendance at Stanford Track and Field Invitational in Palo Alto, CA.

The attached information provides details regarding a request for approval of an overnight student travel opportunity. Attendance at the Stanford Track & Field Invitational April 4th-5th is a unique opportunity for BHS track athletes. Athletes must qualify to attend this meet.

All student travel will be with their individual families and all costs are covered by the individual athletes and their families. Along with the family members, BHS Assistant Track Coach—Gary Osmond—will be traveling to Palo Alto.

Attendance at the Stanford Track and Field Invitation in Palo Alto is an exciting athletic opportunity for our athletes.

I recommend approval of this travel request.

Bainbridge Island School District #303
8489 Madison Avenue NE
Bainbridge Island WA 98110-2999

Proposed Educational Field Trip

Teacher Andrew Grimm School B.H.S.
Class Involved 2014 B.H.S. Track + Field Relay members
Number of Students 45 Number of Chaperones 4
Destination Palo Alto, CA
Date of Trip (Proposed) 4/3 - 4/6
Time of Departure from School NA
Time of Return to School NA
Purpose of Field Trip (Curriculum area/objectives) Compete in
Stanford Track + Field Invitational

☐ Regular Program ☐ ASB ☒ Other (Best, private, grant, etc.) Private

Policy 2320 - FIELD TRIPS AND OUT-OF-STATE TRAVEL:

"The district recognizes that valuable learning can take place outside the regular classroom and it encourages the use of field trips and other outside activities appropriate to the established curriculum and within the fiscal limits of the school..."

All overnight and out-of-state field trips must be approved in advance by the school board..."

Transportation needs

Bus required? ☐ Yes ☒ No Other vehicle required? ☒ Yes ☐ No
Involves watercraft? ☐ Yes ☒ No Substitute required? ☐ Yes ☒ No
Special Instructions (e.g., need bus to ferry only, etc.) _____

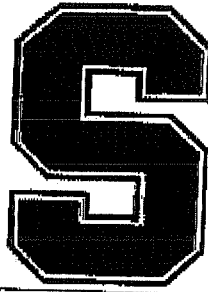
Commercial Flight

Date 3/16/14 Teacher Grimm
Estimated Cost None Actual Cost None

Approved By [Signature] Principal

Submit request to principal seven days in advance of trip.

(Overnight/out-of-state requests must be submitted 30 days in advance of trip)



**Palo Alto High School Presents the
Stanford Track & Field Invitational
April 4-5, 2014
Cobb Track and Angell Field**

HIGH SCHOOL ENTRY INFORMATION



DIRECT ALL COMMUNICATION TO

**Meet Director
Stanford Track & Field Invitational
641 East Campus Drive
Stanford, CA 94305-6150
Email: stanfordinvite@gmail.com
Website: www.gostanford.com
Entries: www.directathletics.com**



Dear Coach,

On Friday, April 4th and Saturday, April 5th, Stanford University will host the 2014 Nike Stanford Track & Field Invitational in conjunction with Palo Alto High School. Cobb Track and Angell Field, our nationally acclaimed facility, features nine 48 inch lanes, multiple dual-direction jump runways and several throwing sites. The facility is specifically designed to take advantage of favorable wind conditions and should provide all athletes with the best opportunity for outstanding performances.

It is our goal to provide a fair and challenging opportunity for all accepted competitors. The races are fairly and consistently divided into highly competitive heats/flights. The high school portion of the meet begins Friday afternoon and concludes Saturday afternoon with the boys 4X400 meter relay. The 2014 Nike Stanford Track & Field Invitational format will allow athletes to compete under ideal conditions for fast early season marks. Please look at the time schedule in order to ensure proper travel planning.

Kids from ages 2 to 14 are welcome to participate in the Lori Maynard Kids Half Lapper, which will take place on Saturday, April 5th. In 2007 the race was named after Lori Maynard, a dedicated volunteer official who contributed 25 years of service to Stanford Track & Field as the field events coordinator. Lori's work ethic and contribution will always be remembered as a vital part of Stanford Track & Field's home meet success. Please visit www.gostanford.com for more information.

Please make sure to read all of the enclosed information carefully, and do NOT miss our entry deadlines on www.directathletics.com. It is unlikely meet management will accommodate ANY late entries this year.

If you have any questions, please email our Meet Director, Joe Wagstaffe at stanfordinvite@gmail.com or Paul Jones at pauljones854@comcast.net. We hope that you find our policies to be positive and in the best interest of the athletes.

We appreciate your support and look forward to welcoming you and your athletes to Cobb Track and Angell Field for another outstanding meet.

Thank you.

Sincerely,

Chris Miltenberg

Chris Miltenberg
The Franklin P. Johnson Director of Track and Field

BAINBRIDGE HIGH SCHOOL

March 12, 2014

TO: Faith Chapel
FROM: Jake Haley



RE: **Approval Request for Out of State Travel**

Michael Holloway, BHS Social Studies teacher, has submitted a staff travel request that involves out of state travel to serve as a "test reader" for Advanced Placement Social Studies examination evaluations in late May and early June of this school year.

Attendance at the National Advanced Placement assessment event presents a great opportunity for Michael to participate with Social Studies teachers from around the country in the assessment of AP exams. Participation at this event serves as a very useful professional development activity for one of our Advanced Placement instructors and a fantastic opportunity to network with other educators from across the country.

I support this professional development proposal and recommend School Board approval of this out of state travel request.

3/12/2014

Bainbridge Island School District

Guidelines Governing Staff Travel/Staff Development

1. The purpose of all staff travel must be directly related to the improvement of the instructional program.
2. Meetings, conferences, workshops and visitations contributing to current curriculum projects will be given priority.
3. Members of district curriculum committees will be given preference.
4. All travel requests must be submitted for approval to the building principal and assistant superintendent or superintendent.
5. Claims for travel expense reimbursement, to the extent approved below, must include receipts and be submitted on a reimbursement claim form to the school business office.
6. Advanced funds for approved travel may be obtained by completing the appropriate form in the office of the superintendent.

Submit form intact to your building administrator for approval.
A copy of the signed and executed form will be returned to you for your records.

STAFF TRAVEL/STAFF DEVELOPMENT — Complete this form by writing/printing firmly and legibly!

Name Michael Holloway Building/Position BHS / Teacher
 Destination Kansas City, MO Proposed Date 5/28, 29, 30, 6/2, 3, 4, 5, 6
 Purpose of Travel AP European History Exam Reader & Sample Selector. The College Board and ETS have invited me to score essays and select training samples for the 2014 AP European History Exam.
 Please state how this activity pertains to your current assignment and with whom experience will be shared.
 (To be developed in cooperation with the building principal): As a teacher for AP Euro History, attending the reading and participating in the scoring are invaluable experience to bring back to my classroom to help guide future students.
 Will substitute coverage be required? ☒ Yes ☐ No If Yes: ☒ Full Day ☐ Half Day
 Specify hours needing coverage if less than full day: —
 District vehicle required: ☐ Yes ☒ No (Make arrangements for vehicle directly by calling District Transportation at x4641.)

Estimated cost of travel: (Make sure you break down all costs if requesting funding support)

Registration	<u>0</u>
Purchase Order attached #	
Travel	
Mileage at IRS approved rate at time of travel	<u>0</u>
Airfare	<u>0</u>
Ferry	<u>0</u>
Lodging	<u>0</u>
Purchase Order attached #	
Substitute (approx. \$110/day) <u>120</u> <u>X 8</u>	<u>960.00</u>
Other (extra time, meals, etc.)	<u>0</u>
TOTAL REQUESTING	<u>960.00</u>

Employee's Signature Michael Holloway

INFORMATION BELOW TO BE COMPLETED BY THE SCHOOL ADMINISTRATION

Travel approved by: [Signature]
 Principal or Building Administrator
 District / Building Administrator(s) providing all or partial funding for activity
 Associate Superintendent / Curriculum & Instruction

Amount Approved \$

Account Number(s)

(Charge code information must be identified)

5-June Ball Smith Curriculum

January 2014

Dear Administrator:

On behalf of the College Board's Advanced Placement Program® (AP®) and Educational Testing Service, I am delighted to offer an invitation to Michael Holloway to serve as an AP Reader at this year's annual AP Reading.

The AP Program offers 34 courses in a wide variety of subject areas. I anticipate that in May 2014 more than 2.3 million exceptional students from around the globe will take approximately 4.2 million AP Examinations.

Except for the Studio Art examination — which consists of a portfolio assessment — all exams contain multiple-choice and free-response questions (either essay or problem-solving) that provide students with the opportunity to demonstrate their mastery of rigorous, college-level coursework.

In June 2014, approximately 12,500 college faculty and AP teachers from around the world will gather in Louisville, Kentucky; Kansas City, Missouri; Cincinnati, Ohio; and Salt Lake City, Utah, to evaluate and score about 18 million free-response answers.

Participants in the AP Reading:

- receive training in consistent application of the scoring standards, and use those standards to score student responses
- interact with members of the AP Development Committee responsible for revising the AP Course description and developing the exam, giving and receiving information about the current state of teaching and learning in the discipline
- discuss achievement, assessment and teaching strategies with college faculty and AP teachers
- develop a network of professionals in their discipline that will last a lifetime
- have the opportunity to earn Continuing Education Units (CEUs)

The careful evaluation of students' work is one of the most important aspects of the AP Program. The AP Program's acknowledged success is due to an evaluation and scoring process that reflects the high standards of faculty members who, by virtue of their experience and expertise, have the appropriate student performance expectations within their respective disciplines.

The AP Program sincerely hopes that you will encourage your faculty to participate in this year's AP Reading. AP Readers testify that the annual AP Reading offers a rare and enriching professional development experience by providing them with the opportunity to develop teaching approaches and ideas through close interactions with a diverse group of professional colleagues.

Many thanks in advance for your support of the academic experience of students worldwide.

Sincerely,

Trevor Packer

Senior Vice President, AP and Instruction

The College Board



BAINBRIDGE HIGH SCHOOL

March 17, 2014

To: Faith Chapel

From: Jake Haley

RE: **Approval of Overnight Student Activity – BHS Student Attendance at Washington State Business Leadership Conference**

The attached information packet from Kim Rose, BHS Future Business Leaders of America (FBLA) advisor, provides details regarding a request for approval of an overnight student travel opportunity.

Attendance at the State Business Leadership Conference in Seattle is an exciting educational opportunity for our FBLA students.

I recommend approval of this travel request.



Bainbridge High School

Jake Haley, Principal
Kristen Holtzlip, Assoc. Principal
Tina Lemmon, Assoc. Principal

March 12, 2014

Bainbridge Island School Board of Directors

The Future Business Leaders of America chapter at Bainbridge High School would like permission to take a 3 day/2 night trip to Seattle, WA for the State Business Leadership Conference, April 17-19. We will be taking 35 students, 2 parent chaperones, and 1 advisor. The total cost of the trip is approximately \$11,000. This includes registration, lodging, and travel for the students, chaperons, and advisor. Expenses will be covered by a combination of fundraising, out-of-pocket expense to students, CTE funds.

Bainbridge FBLA continues to excel in competition with 42 top five placings at the Winter Regional Conference in February. To prepare for the conference the students have taken a packet of information home, which contains information for parents concerning events at the conference, students' absences, cost, and security.

This conference is the most expensive for the students, unless they travel to nationals. The state is providing a package price that includes: registration and lodging. Individual student cost will be \$200.00. Food and souvenirs are on their own. CTE will be paying for one adviser room, adviser registration and transportation on Thursday. Students will be walking to the ferry and getting picked up at the ferry on Saturday.

Attached you will find the permission slip for the students and a tentative schedule for the conference from the State FBLA office in Olympia. Please notify me if you need any more information.

Sincerely

Kim Rose
FBLA Advisor

Cc: Faith Chapel, Superintendent
Jake Haley, Principal

Bainbridge Island School District

Guidelines Governing Staff Travel/Staff Development

1. The purpose of all staff travel must be directly related to the improvement of the instructional program.
2. Meetings, conferences, workshops and visitations contributing to current curriculum projects will be given priority.
3. Members of district curriculum committees will be given preference.
4. All travel requests must be submitted for approval to the building principal and assistant superintendent or superintendent.
5. Claims for travel expense reimbursement, to the extent approved below, must include receipts and be submitted on a reimbursement claim form to the school business office.
6. Advanced funds for approved travel may be obtained by completing the appropriate form in the office of the superintendent.

Submit form intact to your building administrator for approval.
A copy of the signed and executed form will be returned to you for your records.

STAFF TRAVEL/STAFF DEVELOPMENT – Complete this form by writing/printing firmly and legibly!

Name Kim Rose Building/Position BHS/Teacher
 Destination Seattle Proposed Date 4/17 to 4/19
 Purpose of Travel State FBLA

Please state how this activity pertains to your current assignment and with whom experience will be shared.
 (To be developed in cooperation with the building principal): _____

Will substitute coverage be required? ☒ Yes ☐ No If Yes: ☒ Full Day ☐ Half Day

Specify hours needing coverage if less than full day: _____

District vehicle required: ☒ Yes ☐ No (Make arrangements for vehicle directly by calling District Transportation at x4641.)

Estimated cost of travel: (Make sure you break down all costs if requesting funding support)

Registration	<u>160.00</u>
Purchase Order attached # <u>4021300211</u>	
Travel	<u>driver 4.5 x 35.98 = 161.91</u>
Mileage at IRS approved rate at time of travel	<u>10 @ 1.55 = 15.50</u>
Airfare	<u>0</u>
Ferry	<u>110.90</u>
Lodging	<u>420.00</u>
Purchase Order attached # <u>4021300211</u>	
Substitute (approx. \$110/day)	<u>240</u>
Other (extra time, meals, etc.)	<u>100</u>
TOTAL REQUESTING	<u>1208.31</u>

270.32 trans

Employee's Signature Kimberly Rose

INFORMATION BELOW TO BE COMPLETED BY THE SCHOOL ADMINISTRATION

Travel approved by: _____
 Principal or Building Administrator _____
 District / Building Administrator(s) providing all or partial funding for activity _____
 Associate Superintendent / Curriculum & Instruction _____

Amount Approved \$ 1208.31

Account Number(s): _____

(Charge code information must be identified)

3100-27-7570-402-1850-6100 Chg Rec \$ 1100.00
 3100-27-8100-402-1850-6100 TRAVEL \$ 1048.31

Bainbridge Island School District #303
8489 Madison Avenue NE
Bainbridge Island WA 98110-2999

Proposed Educational Field Trip

Teacher Kim Rose School BHS

Class Involved FBLA

Number of Students 35 Number of Chaperones 3

Destination Seattle

Date of Trip (Proposed) 4/17 to 4/19

Time of Departure from School 7:25 Am

Time of Return to School 2 pm

Purpose of Field Trip (Curriculum area/objectives) State FBLA

☐ Regular Program ☒ ASB ☐ Other (Best, private, grant, etc.)

Policy 2320 - FIELD TRIPS AND OUT-OF-STATE TRAVEL:

"The district recognizes that valuable learning can take place outside the regular classroom and it encourages the use of field trips and other outside activities appropriate to the established curriculum and within the fiscal limits of the school..."

All overnight and out-of-state field trips must be approved in advance by the school board..."

Transportation needs

Bus required? ☒ Yes ☐ No

Other vehicle required? ☐ Yes ☒ No

Involves watercraft? ☒ Yes ☐ No

Substitute required? ☒ Yes ☐ No

Special Instructions (e.g., need bus to ferry only, etc.)

Date 3/12/14 Teacher Kim Rose

Estimated Cost _____ Actual Cost 10,700 - Students & Chaperons
450 - Transportation
est.

Approved By [Signature] Principal

Submit request to principal seven days in advance of trip.

(Overnight/out-of-state requests must be submitted 30 days in advance of trip)

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: March 13, 2014

Place: Board Room – Commodore Campus

Board of Directors Present

Board President – Mike Spence

Board Vice-President – Mev Hoberg

Directors – Patty Fielding, Tim Kinkead, Sheila Jakubik

Call to Order

5:35 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

Public Comment

Citizen Fred Whittlesey – Spoke about a policy development opportunity for the Board of Directors as that is their area of responsibility. He stated, currently, if a parent asks the district if there is a policy about recording IEP meetings, a parent may be told you may record them, or a parent may be told you cannot record them, or a parent may be referred to a policy on uncivil conduct. Apparently, the district feels a parent's recording of a school district meeting would be uncivil. In fact the uncivil conduct clause refers to private conversations, which an IEP meeting is not. That has been very clearly demonstrated. More importantly, Washington State law says you can record any private conversation as long as you announce at the beginning that you are recording it. Mr. Whittlesey provided an example of a personal experience related to recording meetings. He stated his belief that there should be a clear policy regarding parents' rights to record an IEP meetings.

Superintendent's Report

Superintendent Faith Chapel introduced Bainbridge Schools Foundation Executive Director Vicky Marsing and President Mendy Droke to make a presentation to the Board of Directors. Ms. Marsing noted the Foundation made a \$1 million dollar pledge to the Bainbridge Island School District for the 2013/2014 school year, and she and Ms. Droke presented a check for \$500,000 as the first installment toward the district funding priorities. These funds are targeted to support teacher training and staff salaries. Board members expressed their deep gratitude to the Bainbridge Schools Foundation and the community as a whole for their support and commitment to the students and staff of the Bainbridge Island School District.

Superintendent Chapel announced March 10 – 14, 2014 was designated as Classified School Employee Week by Governor Jay Inslee. Ms. Chapel introduced Bainbridge Island Educational Support Professional Association (BIESPA) President Mike McCloud who provided comments about the skilled and talented classified staff who are committed to making schools better for students. Mr. McCloud also provided a short slide show demonstrating the variety of work classified employees provide that contributes to the support of kids. Following the slide show, Mr. Chapel read from the Governor's Proclamation, then she and board members thanked all classified staff for their work with the district.

Board Reports

Tim Kinkead reported on the District Budget Advisory Committee meeting held Tuesday, March 11, 2014. He noted there was a shift in the committee's discussion, from a reduction scenario to a potential investment scenario. There was also some discussion about whether the charter of the committee had changed, and if as many meetings needed to occur. This change in the committee's charter is under consideration.

Patty Fielding reported attending a recent Highly Capable Committee parent meeting, noting it was a positive experience. There was discussion of some of the challenges, what would be developed as the highly capable program evolves, and the need for a district/parent partnership. She noted the meeting was a good representation of how to start district/parent partnerships that are not built around an issue, but about how to make things better. She congratulated Bill Mosiman (Instructional Support Services) and Glen Robins (TOSA – Differentiation) on their leadership.

Sheila Jakubik attended a Foreign Language in the Elementary Schools (FLES) Committee meeting held earlier in the afternoon. At that meeting, committee members received information from district representatives who visited two schools in other districts to observe FLES programs that have been implemented. She noted next steps in the committee process would be to support staff, and define how to move the discussion forward. It was a good meeting and the work they are doing is impressive.

Consent Agenda

Donations

1. Donation to Bainbridge Island School District in the amount of \$500,000.00 from the Bainbridge Schools Foundation as part of their \$1 million dollar pledge to the district.
2. Donation to Sakai Intermediate School in the amount of \$2,747.97 from the Sakai PTO to support staff recess/lunch duty extra time, and classroom support including supplies.
3. Donation to Ordway Elementary School in the amount of \$3,156.28 from the Ordway PTO to support January 2014 extra time for staff – Zeno Math, Student council Advisor, and Display Cases; February 2014 purchases including math materials and classroom supplies.
4. Donation to Bainbridge High School in the amount of \$30,000.00 from Harry Abernathy to support the scholarship fund for graduating Bainbridge High School Seniors – Abernathy Family Scholarship.

Student Field Trips: Overnight

1. Request for Board approval from Bainbridge High School Winterguard Coach Alisa Mitchell for the Winterguard Team to participate in the Pacific Northwest Circuit Competition to be held March 21 – 22, 2014 in Hillsboro, Oregon.
2. Request for Board approval from Bainbridge High School Marine Science and Environmental Science teachers Charles Dunn and Jason Uitvlugt for students in those classes to participate in the annual sailing voyage/education experience with the Salish Sea Expeditions May 18-20, 2014.
3. Request for Board approval from Bainbridge High School Vocal Music teacher Debbie Hill for vocal music students to attend the California Disney Magic Music Days Festival in Anaheim, California held May 1-4, 2014.
4. Request for Board approval from Bainbridge High School Boys and Girls Crew Team Head Rowing Coach Tim Goss for members of the Crew Team to participate in multi-day, out-of-state, and Canadian regattas this spring. The spring events are as follows: April 11-13 – Covered Bridge Regatta, Eugene, Oregon; April 25-27 – Brentwood Regatta, Canada; May 15-18 – MW Regionals, Vancouver, Washington; June 4-8 – Youth National, Oak Ridge, Tennessee.
5. Request for Board approval from Bainbridge High School Model United Nations Club Advisor Cindy Beck for students in the club to attend the Model United Nations conference at Western Washington University to be held April 26-27, 2014.
6. Request for Board approval from Bainbridge High School Head Tennis Coach Mike Anderson for the Girls Tennis Team to participate in the Thunder Girls Tennis Invitational in Vancouver, Washington on March 21-22, 2014.
7. Request for Board approval from Odyssey Multiage Program teachers for students in that program to participate in the annual Outdoor Education Program as follows: Peggy Koivu's

Grade 1-2 students will attend Camp Indianola on May 1-2, 2014; Todd Erler's Grade 3 – 4 student will attend the Olympic Park Institute on May 19-21, 2014; Barry Hoonan's Grade 5-6 students will attend Camp Seymour in Gig Harbor.

8. Request for Board approval from Bainbridge High School Winterguard Coach Alisa Mitchell for the Winterguard Team to participate in the Pacific Northwest Circuit Competition to be held March 21 – 22, 2014 in Hillsboro, Oregon.

Staff Travel: Out-of-State

1. Request for Board approval from Bainbridge High School Athletic Director Kaycee Taylor to attend the Washington Secondary School Athletic Administration Association Conference April 27 – 30, 2014 in Spokane, Washington.
2. Request for Board approval from Math TOSA Jen Ledbetter to attend the 2014 National Council of Teachers of Mathematics Annual Meeting & Exposition in New Orleans, April 9-12, 2014.
3. Request for Board approval from Blakely Elementary teacher Maureen Wilson to attend the 2014 National Council of Teachers of Mathematics Annual Meeting & Exposition in New Orleans, April 9-12, 2014. Ms. Wilson received a grant through ZENO that will fund all travel, accommodations and registration.

Minutes from the February 27, 2014 School Board Meeting

Motion 67-13-14:

That the Board approves the revised Consent Agenda as presented. (Hoberg) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2009776 through 2009843 totaling \$ 130,685.15 .

(Capital Projects Fund Voucher)

Voucher numbers 4809 through 4817 totaling \$ 70,241.46 .

(AP ACH Fund Voucher)

Voucher numbers 131400166 through 131400176 totaling \$ 7,112.07 .

Presentations

A. 2014/15 Basic School Calendar

Assistant Superintendent Peter Bang-Knudsen presented an overview of the 2014/2015 Basic School Calendar noting the calendar was created in collaboration with the Bainbridge Island Education Association. The first day of school is scheduled for Wednesday, September 3, 2014, and the last day of school will be Tuesday, June 16, 2015. The 2014/2015 school calendar will maintain the traditional second Saturday in June as high school graduation, which is scheduled for June 13, 2015. Overall, the calendar is very similar to the previous school calendar in terms of the start/end dates, as well as the scheduling of Winter Break (December 22, 2014 – January 2, 2015), Mid-Winter Break (February 17 – 20, 2015), and Spring Break (March 30 – April 3, 2015). It was noted that Monday early release days for staff professional development will be maintained in 2014/2015, and the dates for parent/teacher/student conferences and high school finals will be determined later this spring in consultation with principals and teachers.

Motion 68-13-14:

That the Board approves the 2014/2015 Basic School Calendar.
(Jakubik) The affirmative vote was unanimous.

B. Update – Procedure 5430 Volunteers

Assistant Superintendent Peter Bang-Knudsen provided an update regarding the ongoing refinement of Procedure 5430 – Volunteers. Feedback has been gathered from district staff and the PTOCC as the refinement continues. Previously submitted suggestions and edits have been incorporated into the latest draft being presented to the board. The modifications to the procedure include: a) The definition of a volunteer; b) Language related to volunteer coaches; c) Clarified language related to volunteers initiating social activities. It was noted that Community Relations Coordinator Pam Keyes continues to research electronic solutions for the ease and facilitation of volunteer background checks and volunteer registrations. This type of electronic registration system may not be implemented by the start of the 2014/2015 school year, this may be the direction the district is heading to support an updated volunteer program. Ms. Keyes and Mr. Bang-Knudsen plan to meet with the essential staff in the schools to provide them with information about the updated volunteer program. Board members provided positive comments regarding the procedure updates to date.

C. Legislative Update (District Budget Implications)

Superintendent Faith Chapel reported there was a supplemental state budget approved by both the House and the Senate. Ms. Chapel provided the most recent legislative update from the Washington State School Directors' Association, as well as a news article from the Daily Journal, both of which provided a brief overview of the supplemental budget changes. The budget has a \$155 million spending increase over the two-year operating budget approved by the Legislature last year. It does not, however, include a cost-of-living increase for teachers and does not close any tax exemptions, both of which were initially approved by the House. Increases in the area of K-12 education include \$50 million in additional Materials, Supplies, and Operating Costs (MSOC), shifts the \$97 million ear-marked for the 1080 instructional hours to begin a phase in of a 24-credit diploma, and restores \$2 million to school districts with 57% poverty in counties that receive federal timber payments. Ms. Chapel provided board members a copy of the most recent pivot table from the Office of the Superintendent of Public Instruction that reflects the estimated impact of the supplemental budget for the Bainbridge Island School District.

Ms. Chapel also provided board members with a draft initial estimate of the revenues and expenditures for the 2014/15 General Fund budget, which had also been shared with the District Budget Advisory Committee on Tuesday, March 11th. The initial estimate has been revised in terms of expenditures, including taking into consideration the district was intentionally spending down its reserves. There is some contractual language around staffing to be considered, as well as an increase in MSOC related to utilities and building repairs. Other expenditures to be considered include the new state requirements related to staffing for the Highly Capable program delivery, the addition of class offerings for Grades 9-12 to phase-in the 24-credit requirement, and the proposed reinstatement of some staff positions that may be cost neutral.

D. Policy/Procedure 3414 Infectious Diseases (First Reading)

Instructional Support Services Executive Director Bill Mosiman provided a brief description of the revisions to Policy /Procedure 3414 – Infectious Diseases. Changes to the policy were the result of updates in notifiable conditions as required by WAC 246-110, Contagious Disease – School Districts and Childcare Centers. It was noted that while the policy has minor changes, it is the procedure, and the list of reportable diseases, that reflects the change in the state WAC. Mr. Mosiman explained that the changes in

the policy and procedure were vetted by the district's Health Advisory Committee. Board members suggested a few edits to the terminology contained in the procedure.

Motion 69-13-14: That the Board approves the first reading of Policy 3414 – Infectious Diseases. (Kinhead) The affirmative vote was unanimous.

E. Policy/Procedure 3247 Use of Restraint and Isolation (First Reading)

Associate Superintendent Julie Goldsmith explained Procedure 3247 – Use of Restraint and Isolation would be tabled until the next school board meeting. It was determined that the procedures needed further vetting prior to a full review. Executive Director Bill Mosiman spoke to the policy, stating it was revised to comply with new statutory reporting requirements that became effective in October 2013. It was noted that school districts are required to develop individualized education programs as required by federal law must include within the plan procedures for notification of a parent or guardian regarding the use of restraint or isolation (RCW 28A.155.210).

Motion 70-13-14: That the Board approves the first reading of Policy 3247 – Use of Restraint and Isolation. (Hoberg) The affirmative vote was unanimous.

Personnel Actions

Motion 71-13-14: That the Board approves the Personnel Actions dated March 7, 2014, and March 13, 2014 as presented. (Hoberg) The affirmative vote was unanimous.

7:12 p.m. – Board President Mike Spence announced the board would move into executive session for twenty minutes regarding negotiations.

Adjournment

7:32 p.m. – President Spence reconvened the meeting and immediately adjourned.

SCHOOL BOARD OF DIRECTORS

ATTEST: _____, Secretary to the Board of Directors

ne following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified s required by RCW 42.24.090, are approved for payment. Those payments have een recorded on this listing which has been made available to the board.

s of March 27, 2014, the board, by a _____ vote, approves payments, totaling \$270,553.45. The payments are further identified n this document.

total by Payment Type for Cash Account, GF A/P Warrants:
arrant Numbers 2009844 through 2009942, totaling \$270,553.45

ecretary _____ Board Member _____
oard Member _____ Board Member _____
oard Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2009844	ACE HARDWARE	03/31/2014	1,103.13
2009845	ADMIN REVOLVING FUND	03/31/2014	3,478.77
2009846	APP ASSOCIATED PETROLEUM PROD	03/31/2014	16,243.15
2009847	ARAMARK UNIFORM SERVICES	03/31/2014	74.29
2009848	B & H PHOTO - VIDEO	03/31/2014	152.65
2009849	BAINBRIDGE DISPOSAL INC	03/31/2014	5,773.51
2009850	BER BUREAU OF EDUCATION & RES	03/31/2014	1,145.00
2009851	BUILDERS HARDWARE & SUPPLY	03/31/2014	391.89
2009852	CASCADIA INTERNATIONAL LLC	03/31/2014	2,072.27
2009853	CED CONSOLIDATED ELECTRICAL DI	03/31/2014	152.18
2009854	CHILDRENS INSTITUTE FOR LEARNI	03/31/2014	20,028.00
2009855	CITY OF BAINBRIDGE ISLAND	03/31/2014	12,904.40
2009856	COLEHOUR + COHEN INC	03/31/2014	3,675.00
2009857	COMMERCIAL BRAKE & CLUTCH INC	03/31/2014	967.65
2009858	CPR TRAINING CENTER INC	03/31/2014	850.00
2009859	CREATIVE SMARTS INC	03/31/2014	11,000.00
2009860	DAIRY FRESH FARMS	03/31/2014	5,189.75

Check Nbr	Vendor Name	Check Date	Check Amount
2009861	DSC INC	03/31/2014	599.71
2009862	EDENSAW WOODS LTD	03/31/2014	1,114.22
2009863	EDUCATIONAL INNOVATIONS	03/31/2014	96.69
2009864	EMERALD INC	03/31/2014	709.56
2009865	EURO-LOCKS INC	03/31/2014	24.50
2009866	FERRELLGAS	03/31/2014	25,555.28
2009867	FLINN SCIENTIFIC INC	03/31/2014	315.40
2009868	FOLLETT LIBRARY RESOURCES CO	03/31/2014	990.04
2009869	FOOD SERVICES OF AMERICA	03/31/2014	12,333.91
2009870	GE CAPITAL	03/31/2014	140.22
2009871	GLAZER'S CAMERA SUPPLY	03/31/2014	3,853.41
2009872	GLOBAL SOURCE EDUCATION	03/31/2014	1,064.00
2009873	GOLDSTON, CATHERINE	03/31/2014	2,280.00
2009874	GRAINGER	03/31/2014	772.05
2009875	GUARDIAN SECURITY SYSTEMS INC	03/31/2014	1,599.00
2009876	HARLAN FAIRBANKS	03/31/2014	67.25
2009877	HOLLY RIDGE CENTER	03/31/2014	2,938.85
2009878	HOUGHTON MIFFLIN COMPANY	03/31/2014	81.54
2009879	ISLAND EDUCATIONAL SERVICES	03/31/2014	390.00
2009880	ISLAND ROCK GYM LLC	03/31/2014	358.71
2009881	JAS R LINFORD BRASSWORKS	03/31/2014	34.75
2009882	JOHNSTONE SUPPLY	03/31/2014	109.04
2009883	JOSTENS	03/31/2014	1,527.04
2009884	JW PEPPER & SON INC	03/31/2014	277.05
2009885	KCDA	03/31/2014	2,954.11

Check Nbr	Vendor Name	Check Date	Check Amount
2009886	KITSAP OFFICE SUPPLY	03/31/2014	653.01
2009887	KITSAP TRACTOR & EQUIPMENT	03/31/2014	289.53
2009888	LEADERSHIP RESOURCES	03/31/2014	792.00
2009889	LEMAY MOBILE SHREDDING	03/31/2014	54.60
2009890	Mann, Perry N	03/31/2014	53.45
2009891	MAYDA & SONS MECHANICAL	03/31/2014	1,006.88
2009892	MEDIC FIRST AID INTERNATIONAL	03/31/2014	498.33
2009893	MEDPAC BAGS	03/31/2014	292.99
2009894	MICRO COMPUTER SYSTEMS	03/31/2014	4,822.84
2009895	NCCE REGISTRATION	03/31/2014	7,375.00
2009896	NOVACOAST INC	03/31/2014	8,120.25
2009897	OESD 114 OLYMPIC ESD 114	03/31/2014	13,639.30
2009898	OFFICE DEPOT	03/31/2014	166.29
2009899	OLYMPIC SPRINGS INC	03/31/2014	213.30
2009900	OLYMPIC PRINTER RESOURCES INC	03/31/2014	1,484.85
2009901	PENINSULA BASKETBALL OFFICIALS	03/31/2014	3,669.81
2009902	PENINSULA PAINT CO INC	03/31/2014	27.59
2009903	PHELPS TIRE CO	03/31/2014	6,934.21
2009904	PITNEY BOWES	03/31/2014	699.94
2009905	PLATT ELECTRIC	03/31/2014	147.92
2009906	PORT MADISON ENTERPRISES CONST	03/31/2014	14.60
2009907	PROBUILD COMPANY LLC	03/31/2014	398.80
2009908	PUD NO 1 KITSAP COUNTY	03/31/2014	540.79
2009909	QUILL	03/31/2014	453.58
2009910	RAY PETERSON BULLDOZING	03/31/2014	178.27

Check Nbr	Vendor Name	Check Date	Check Amount
2009911	RICOH USA PROGRAM PROVIDED BY	03/31/2014	99.65
2009912	RICOH USA, INC	03/31/2014	685.33
2009913	ROMAINE ELECTRIC CORPORATION	03/31/2014	276.65
2009914	SCANTRON CORPORATION	03/31/2014	354.62
2009915	SCT SEATTLE CHILDRENS THEATRE	03/31/2014	977.50
2009916	SEATTLE POTTERY SUPPLY INC	03/31/2014	2,232.85
2009917	SEATTLE BOARD GIRLS GYMNASTICS	03/31/2014	1,389.60
2009918	SME SOLUTIONS LLC	03/31/2014	163.55
2009919	SNOW SCHOOL NURSE ORGANIZATION	03/31/2014	330.00
2009920	SOUND PUBLISHING	03/31/2014	199.25
2009921	ST OF WA DEPT OF LICENSING	03/31/2014	78.00
2009922	STATE AUDITOR OFFICE	03/31/2014	14,889.71
2009923	TED BROWN MUSIC CO	03/31/2014	7.77
2009924	THE OLD BOAR LLC	03/31/2014	315.00
2009925	TIGERDIRECT INC	03/31/2014	184.00
2009926	UNITED REFRIGERATION INC	03/31/2014	7,647.24
2009927	US BANCORP	03/31/2014	3,921.06
2009928	US BANK CORP PAYMENT SYSTEM	03/31/2014	11,862.96
2009929	VANDEBERG JOHNSON & GANDARA,LL	03/31/2014	1,950.00
2009930	VERIZON WIRELESS	03/31/2014	503.22
2009931	WAFBLA WA ST FBLA	03/31/2014	10,700.00
2009932	WALTER E NELSON CO	03/31/2014	869.56
2009933	WASHINGTON TRACTOR INC	03/31/2014	521.51
2009934	WASHINGTON ACCESS FUND	03/31/2014	32.61
2009935	WESTBAY AUTO PARTS	03/31/2014	750.92

Check Nbr	Vendor Name	Check Date	Check Amount
2009936	WESTSIDE PIZZA	03/31/2014	21.71
2009937	WITT COMPANY INC	03/31/2014	6,646.06
2009938	WMEA WASH MUSIC EDUCATORS ASSO	03/31/2014	840.00
2009939	WOODWORKERS SUPPLY INC	03/31/2014	627.68
2009940	WSDOT MARINE DIVISION/FERRIES	03/31/2014	3,341.60
2009941	WSSAAA WA SECONDARY SCHL ATHLE	03/31/2014	185.00
2009942	XEROX CORP	03/31/2014	32.74

99	Computer	Check(s) For a Total of	270,553.45
----	----------	-------------------------	------------

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 27, 2014, the board, by a _____ vote, approves payments, totaling \$16,313.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB A/P Warrants:
Warrant Numbers 4001124 through 4001153, totaling \$16,313.55

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4001124	ACADEMIC HALLMARKS	03/31/2014	110.50
4001125	ACE HARDWARE	03/31/2014	247.30
4001126	AUBURN RIVERSIDE SR HIGH SCHOO	03/31/2014	150.00
4001127	BAINBRIDGE ISLAND SD #303	03/31/2014	765.00
4001128	BAINBRIDGE HIGH SCHOOL ASB	03/31/2014	3,384.32
4001129	BAINBRIDGE ISLAND SWIM CLUB	03/31/2014	500.00
4001130	COMFORT INN TACOMA	03/31/2014	829.79
4001131	COURTYARD BY MARRIOT -TACOMA	03/31/2014	1,023.72
4001132	EUROSPORT	03/31/2014	492.91
4001133	FRANKLIN PIERCE SCHOOL DISTRIC	03/31/2014	60.00
4001134	GOPHER SPORT	03/31/2014	409.26
4001135	HENRY SCHEIN INC	03/31/2014	72.84
4001136	IMPACT APPLICATIONS INC	03/31/2014	600.00
4001137	KCDA	03/31/2014	13.39
4001138	KIMMEL ATHLETIC SUPPLY	03/31/2014	417.79
4001139	MERRY MAKERS INC	03/31/2014	300.00
4001140	Munter, Corinna	03/31/2014	1,750.00

Check Nbr	Vendor Name	Check Date	Check Amount
4001141	MUSIC THEATER INTERNATIONAL	03/31/2014	1,867.00
4001142	NW CASCADE INC	03/31/2014	174.00
4001143	OFFICE DEPOT	03/31/2014	130.28
4001144	PARTNERS IN HEALTH	03/31/2014	453.47
4001145	PROBUILD COMPANY LLC	03/31/2014	531.54
4001146	RIC HANSEN ENTERTAINMENT INC	03/31/2014	495.00
4001147	RITE AID DRUG STORE	03/31/2014	100.34
4001148	RUSSELL SIGN CO	03/31/2014	98.44
4001149	SOUND PUBLISHING	03/31/2014	727.49
4001150	TAHOMA HIGH SCHOOL	03/31/2014	162.00
4001151	TOWN & COUNTRY MARKET	03/31/2014	122.11
4001152	WESTSIDE PIZZA	03/31/2014	302.06
4001153	WIAA WA INTERSCHOLASTIC ACTIVI	03/31/2014	23.00
30	Computer	Check(s) For a Total of	16,313.55

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
30	Computer	Checks For a Total of	16,313.55
Total For 30	Manual, Wire Tran, ACH & Computer Checks		16,313.55
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		16,313.55

the following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

On March 27, 2014, the board, by a _____ vote, approves payments, totaling \$55,980.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP A/P Warrants:
Warrant Numbers 4818 through 4827, totaling \$55,980.34

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4818	AMDI ADVANCED MULTIMEDIA DEVI	03/31/2014	479.00
4819	APPLE COMPUTER INC	03/31/2014	400.00
4820	BEYNON SPORTS SURFACES, INC	03/31/2014	8,253.60
4821	GREAT FLOORS COMMERCIAL	03/31/2014	1,410.36
4822	LENOVO (UNITED STATES) INC	03/31/2014	17,589.83
4823	MICRO COMPUTER SYSTEMS	03/31/2014	18,176.46
4824	OLYMPIC SPRINGS INC	03/31/2014	10.82
4825	SOUND PUBLISHING	03/31/2014	67.10
4826	TDK ELECTRIC LLC	03/31/2014	9,432.99
4827	TIGERDIRECT INC	03/31/2014	160.18

10	Computer	Check(s) For a Total of	55,980.34
----	----------	-------------------------	-----------

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinhead
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98100 * (206) 842-4714 * Fax: (206) 842-2928

March 21, 2014

To: Faith Chapel

From: Peter Bang-Knudsen and Julie Goldsmith

RE: Additional elementary planning time options

Pursuant to the negotiated agreement between the Bainbridge Island Education Association (BIEA) and the Bainbridge Island School District (BISD), and as noted in the September 6, 2013 memo to the board, beginning with the 2014-2015 school year teachers in grades K-6 will be provided planning time that is equitable to that of teachers in grades 7-12. This would be an increase of approximately ten minutes per day for grades K-4 and five minutes per day for grades 5-6.

The BIEA and district agreed this increase was needed due to the complex nature of teaching elementary students multiple subjects (reading, writing, math, social studies, science, etc.) along with the increased emphasis on ensuring that every student is meeting grade-level expectations. We also agreed that increasing the planning time could enhance the quality of teaching and learning in these grade levels.

It is important to note that in the 2014-15 school year the overall instructional time for elementary students will remain the same as the 2013-14 school year. What will change is how the instructional time will be allocated. Specifically, there will be less time in the general education teacher's classroom, but that time will be shifted to another teacher or specialist. For the 2014/2015 school year, there will be a 30 hour shift at the K-4 level, and a 15 hour shift at the 5-6 level. While the loss of instructional time in the general education classroom is concerning, it also provides an educational opportunity. Two key questions that can frame the educational opportunities are:

- How can students benefit from a change in this 30 hours (grades K-4) or 15 hours (grades 5-6) per year of instructional time that will be provided in an alternative model to the existing format?
- What content and curriculum should fill this time?

In an attempt to analyze these questions, as well as other questions related to school, student and staff scheduling, a task force was developed to analyze different models that could provide students with meaningful learning opportunities to fill the instruction time that is being swapped from the general education classroom, and into a different learning context, while also providing additional planning time for teachers.

The below chart describes two models that were considered by the task force. The task force also identified the potential impacts on students, general education teachers, and specialist teachers in both models. The 5th and 6th grade model would be similar to the below chart, but with fewer minutes added based on the need to add an additional 15 hours rather than 30 hours.

	Option 1	Option 2
Model	Increase current specialist time by 10 minutes in art, library, music and PE.	Create a new curriculum for students. Hire a new specialist teacher(s) that could provide two 25-minute sessions per week or one 50-minute session (depending on the content).
Impact on students	<ul style="list-style-type: none"> • Will provide additional instruction time in the areas of art, library, music, PE. • Less instructional time in core subjects of math, science, language arts, etc. • Students will have the same number of transitions during the day as in the current model. 	<ul style="list-style-type: none"> • Adds one additional content area. • Potential replacement of core content with other or related core content (science or STEM, world language, Computer lab time). • Possibly more transitions than option 1. • Could have effect on homework expectations.
Impact on general education teachers	<ul style="list-style-type: none"> • Fewer minutes of content time (approximately 50 minutes per week, 30 hours per year). • Maintains current number of transitions. • More planning time. • Additional recess coverage will be needed. 	<ul style="list-style-type: none"> • Possibly more transitions • Fewer minutes of content time for core instruction • More planning time. • Recess schedule not impacted.
Impact on specialist teachers	<ul style="list-style-type: none"> • Less passing time between classes (from 5 to 3 minutes) • Less time to interface with building teachers. • No AM or PM break (unlike other staff) 	<ul style="list-style-type: none"> • Adds “new” specialist • Specialists won’t have time to interface with teachers • Recess schedule is not impacted
Cost	\$152,000 for increased staffing 1.8 FTE	\$227,000 for increased staffing of 2.7 FTE

The purpose of our study session on March 27, 2014, will be to present the two options described above in more detail, and to allow the school board members to ask clarifying questions. No decisions will be made at this study session. At the school board meeting on April 10, 2014, there will be another brief presentation on this topic, as well as an opportunity for public statements related to this topic. Ultimately, the school board will determine which curriculum and content model will best meet the needs of students, staff and parents.



Curriculum & Instruction

848g Madison Avenue NE Bainbridge Island, Washington 98110-2999 (206) 780-1067 Fax (206) 780-1089

March 20, 2014

TO: Faith Chapel, Superintendent

FR: Julie Goldsmith, Associate Superintendent

RE: Update on Science Program Review and Next Generation Science Standards

In October of this school year, we created a Science Program Review Committee comprised of teachers, administrators and community members to review our current science program. This first year, we have focused on learning about the Next Generation Science Standards, which have been adopted by the State of Washington, and determining how these new standards impact how we teach science at all grade levels.

Purpose of Program Review Process: To assist in developing a comprehensive plan to ensure students meet the K-12 Next Generation Science Standards. This would include:

- Review and revise as needed the Vision and Guiding Beliefs
- Analyzing assessment data to determine current strengths and deficits
- Gather and analyze needs assessment data from staff, parents and students
- Analyze Core Standards to determine implications for teaching
- Develop a scope and sequence (curriculum map) to ensure articulation of science K-12
- Use above data to create criteria for new adoption materials
- Take into consideration needs for interventions and supports for students not reaching standard
- Identify technology resources that support, enhance science instruction and learning (Smart Board Tools, Online Resources, etc.)
- Gather input from staff and community
- Make recommendation on new instructional materials
- Determine professional development needs
- Develop common assessments

Next Generation Science Standards

The Next Generation Science Standards (NGSS) are a new set of standards that will provide consistent science education through all grades, with an emphasis on engineering and technology. State Superintendent Randy Dorn formally adopted the NGSS on October 1, 2013, and announced the adoption with Governor Jay Inslee on October 4. Washington is the eighth state to adopt the Next Generation Science Standards.

The NGSS describe -- at each grade from kindergarten through fifth grade, at middle school and at high school -- what each student should know in the four domains of science: physical science; life science; earth and space science; and engineering, technology and science application. The new standards will help students become literate in science. They will have the skills and knowledge to tackle issues like water and energy conservation. The NGSS are aligned to the Common Core State Standards. With NGSS, when students are learning about science, they are also enhancing their skills in reading, writing and math. A complete description of the standards is available at <http://www.nextgenscience.org/next-generation-science-standards>.

At the Board of Directors meeting on March 27th, an overview of the new science standards, committee process, and timeline will be provided.

Recommended Action: Information Only



Curriculum & Instruction

8489 Madison Avenue NE · Bainbridge Island, Washington 98110-2999 · (206) 780-1067 · Fax (206) 780-1089

March 20, 2014

TO: Faith Chapel, Superintendent

FR: Julie Goldsmith, Associate Superintendent

William Mosiman, Executive Director

RE: Update on Highly Capable Program Review

Last year Washington State made major changes to the Washington Administrative Code (WAC) that governs Highly Capable Services. A copy of the revised WAC is included in this packet. The difference, between what the new WAC calls for and what our district is currently providing for highly capable services, will require the district to undertake significant changes. To assist in determining the needed changes and developing recommendations for implementation, a Highly Capable Review Committee was formed. The mission of the committee is as follows:

The Highly Capable Review Committee (HCRC) is tasked with developing a recommendation to the Bainbridge Island School District (BISD) School Board to update Board Policy 2166 and Procedure P2166 to bring these documents in alignment with Washington Administrative Code 392-170. This will include updating the following components of our current policy and procedures:

- *The definition of highly capable students*
- *Nomination and notification process*
- *Screening, assessment and selection of students*
- *Program services*

In addition, the HCRC may make other recommendations to the district that could include staff professional development needs, program model, and/or curriculum.

The major impact on our current program is the nature of the services. Currently, BISD serves students in grades 4 through 8, using an Individual Learning Plan (ILP) to identify supplementary activities. Most of these activities have been provided by the students' regular classroom teacher. The new WAC requires the district to serve students in grades K through 12. The committee is discussing and analyzing an array of models to deliver highly capable services for K-12 students that include continuing the current classroom based ILP model, but also considering new program models that have been established in other school districts.

At the Board of Directors meeting on March 27th, an overview of the new WAC requirements, committee process, and timeline will be provided.

Recommended Action: Information Only

Attachment: *Washington Administrative Code 392-170*

Chapter 392-170 WAC

Last Update: 3/12/13

SPECIAL SERVICE PROGRAM — HIGHLY CAPABLE STUDENTS

WAC Sections

392-170-005 Authority.

392-170-010 Purpose.

392-170-012 Funds.

392-170-020 District plans for the district's highly capable program.

392-170-025 Board approval.

392-170-030 Substance of annual school district plan.

392-170-035 Definition -- Students who are highly capable.

392-170-036 Definition -- Learning characteristics.

392-170-038 Definition -- Special teacher.

392-170-042 Annual notification.

392-170-045 Nomination process for highly capable students.

392-170-047 Parental/legal guardian permission.

392-170-055 Assessment process for selection as highly capable student.

392-170-060 Nondiscrimination in the use of tests.

392-170-070 Multidisciplinary selection committee.

392-170-075 Selection of most highly capable.

392-170-076 Process for appeal.

392-170-078 Program services.

392-170-080 Educational program for highly capable students.

392-170-087 Program review and monitoring.

392-170-090 End of year report.

392-170-095 District records.

DISPOSITIONS OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

392-170-015 Local option. [Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-015, filed 6/28/84.] Repealed by 13-07-020, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.185 RCW.

392-170-037 Definition -- Program options. [Statutory Authority: Chapter 28A.185 RCW. 98-12-002 (Order 98-07), § 392-170-037, filed 5/20/98, effective 6/20/98.] Repealed by 13-07-020, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.185RCW.

392-170-040 Multiple criteria for determination of superior intellectual ability -- Definitions. [Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-040, filed 6/28/84.] Repealed by 13-07-020, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.185 RCW.

392-170-050 Screening of nominees. [Statutory Authority: Chapter 28A.185 RCW. 98-12-002 (Order 98-07), § 392-170-050, filed 5/20/98, effective 6/20/98. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-050, filed 6/28/84.] Repealed by 13-07-020, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.185 RCW.

392-170-065 Nondiscrimination in the review of testing results. [Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-065, filed 6/28/84.] Repealed by 13-07-020, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.185RCW.

392-170-085 Notification of parents. [Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-085, filed 6/28/84.] Repealed by 13-07-020, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.185 RCW.

392-170-005 Authority.

The authority for this chapter is RCW 28A.150.290, 28A.185.030, and 28A.185.050, which authorize the superintendent of public instruction to adopt rules and regulations for the administration of a program for highly capable students in kindergarten through twelfth grade, including the nomination, assessment, and selection of such students.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-005, filed 3/12/13, effective 4/12/13. Statutory Authority: 1990 c 33, 90-16-002 (Order 18), § 392-170-005, filed 7/19/90, effective 8/19/90. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-005, filed 6/28/84.]

392-170-010 Purpose.

The purpose of this chapter is to establish policies and procedures for administration of programs for the education of K-12 students who are highly capable.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-010, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-010, filed 6/28/84.]

392-170-012 Funds.

For highly capable students, access to accelerated learning and enhanced instruction is access to a basic education. School districts may access basic education funds, in addition to highly capable categorical funds, to provide appropriate highly capable student programs.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-012, filed 3/12/13, effective 4/12/13.]

392-170-020

District plans for the district's highly capable program.

Each district shall submit an annual plan for the district's highly capable program on forms provided by the superintendent of public instruction for approval.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-020, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-020, filed 6/28/84.]

392-170-025

Board approval.

The district's plan for students who are highly capable shall be annually approved by formal action of the district's board of directors.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-025, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-025, filed 6/28/84.]

392-170-030

Substance of annual school district plan.

The school district's annual plan shall contain the following:

(1) A report of the number of K-12 students who are highly capable that the district expects to serve by grade level;

(2) A description of the district's plan to identify students;

(3) A description of the highly capable program goals;

(4) A description of the services the highly capable program will offer;

(5) A description of the instructional program the highly capable program will provide;

(6) A description of ongoing professional development for educators of students who are highly capable and general education staff;

(7) A description of how the highly capable program will be evaluated that includes information on how the district's highly capable program goals and student achievement outcomes will be measured;

(8) A fiscal report; and

(9) Assurances signed by the school district's authorized representative that the district will comply with all applicable statutes and regulations.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-030, filed 3/12/13, effective 4/12/13. Statutory Authority: RCW 28A.300.070. 06-18-105, § 392-170-030, filed 9/6/06, effective 10/7/06. Statutory Authority: Chapter 28A.16RCW. 84-14-037 (Order 84-20), § 392-170-030, filed 6/28/84.]

392-170-035**Definition — Students who are highly capable.**

As used in this chapter, highly capable students are students who perform or show potential for performing at significantly advanced academic levels when compared with others of their age, experiences, or environments. Outstanding abilities are seen within students' general intellectual aptitudes, specific academic abilities, and/or creative productivities within a specific domain. These students are present not only in the general populace, but are present within all protected classes according to chapters 28A.640 and 28A.642 RCW.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-035, filed 3/12/13, effective 4/12/13; 98-12-002 (Order 98-07), § 392-170-035, filed 5/20/98, effective 6/20/98. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-035, filed 6/28/84.]

392-170-036**Definition — Learning characteristics.**

As used in this chapter, the term learning characteristics means that students who are highly capable may possess, but are not limited to, these learning characteristics:

- (1) Capacity to learn with unusual depth of understanding, to retain what has been learned, and to transfer learning to new situations;
- (2) Capacity and willingness to deal with increasing levels of abstraction and complexity earlier than their chronological peers;
- (3) Creative ability to make unusual connections among ideas and concepts;
- (4) Ability to learn quickly in their area(s) of intellectual strength; and
- (5) Capacity for intense concentration and/or focus.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-036, filed 3/12/13, effective 4/12/13; 98-12-002 (Order 98-07), § 392-170-036, filed 5/20/98, effective 6/20/98.]

392-170-038**Definition — Special teacher.**

As used in this chapter, a special teacher is a teacher who has training, experience, advanced skills, and knowledge in the education of highly capable students. Areas of competence should include knowledge of the following: Identification procedures, academic, social and emotional characteristics, program design and delivery, instructional practices, student assessment, and program evaluation.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-038, filed 3/12/13, effective 4/12/13; 98-12-002 (Order 98-07), § 392-170-038, filed 5/20/98, effective 6/20/98.]

392-170-042**Annual notification.**

Annual public notification of parents and students shall be made before any major identification activity. The notice shall be published or announced in multiple ways in appropriate languages to each community in school and district publications or other media, with circulation adequate to notify parents and students throughout the district.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-042, filed 3/12/13, effective 4/12/13; 98-12-002 (Order 98-07), § 392-170-042, filed 5/20/98, effective 6/20/98.]

392-170-045**Nomination process for highly capable students.**

Each school district shall adopt procedures for the nomination of students to participate in programs for highly capable students. Such procedures shall permit referrals based on data or evidence from teachers, other staff, parents, students, and members of the community.

A district's nomination procedure for students who are highly capable may include screening procedures to eliminate students who, based on clear, current evidence, do not qualify for eligibility under WAC 392-170-055.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-045, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-045, filed 6/28/84.]

392-170-047**Parental/legal guardian permission.**

Parental permission shall be obtained in writing before:

- (1) Conducting assessment(s) to determine eligibility for participation in programs for highly capable students;
- (2) Placement in the district's highly capable program before any special services and programs are started for an identified highly capable student;

Parental permission notice shall include:

- (a) A full explanation of the procedures for identification of a student for entrance into the highly capable program;
- (b) An explanation of the appeal's process;
- (c) An explanation of the procedures to exit a student from the program; and
- (d) Information on the district's program and the options that will be available to identified students.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-047, filed 3/12/13, effective 4/12/13; 98-12-002 (Order 98-07), § 392-170-047, filed 5/20/98, effective 6/20/98.]

392-170-055**Assessment process for selection as highly capable student.**

- (1) Students nominated for selection as a highly capable student, unless eliminated through screening as provided in WAC 392-170-045, shall be assessed by qualified district personnel;
- (2) Districts shall use multiple objective criteria for identification of students who are among the most highly capable. There is no single prescribed method for identification of students among the most highly capable; and
- (3) Districts shall have a clearly defined and written assessment process.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-055, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-055, filed 6/28/84.]

392-170-060

Nondiscrimination in the use of tests.

All tests and other evaluation materials used in the assessment shall have been validated for the specific purpose for which they are used and shall accurately reflect whatever factors the tests purport to measure. If properly validated tests are not available, the professional judgment of the qualified district personnel shall determine eligibility of the student based upon evidence of cognitive ability and/or academic achievement. This professional judgment shall be documented in writing.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-060, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-060, filed 6/28/84.]

392-170-070

Multidisciplinary selection committee.

The multidisciplinary selection committee for the final selection of the most highly capable students for participation in the district's program for highly capable students shall consist of the following professionals:

- (1) A special teacher: Provided, that if a special teacher is not available, a classroom teacher shall be appointed;
- (2) A psychologist or other qualified practitioner with the training to interpret cognitive and achievement test results;
- (3) A certificated coordinator/administrator with responsibility for the supervision of the district's program for highly capable students; and
- (4) Such additional professionals, if any, the district deems desirable.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-070, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-070, filed 6/28/84.]

392-170-075

Selection of most highly capable.

Each school district's board of directors shall adopt policies and procedures for the selection of the most highly capable students by the multidisciplinary selection committee. Such policies and selection procedures:

- (1) Shall not violate federal and state civil rights laws including, without limitation, chapters 28A.640 and 28A.642 RCW;
- (2) Shall be based on professional judgment as to which students will benefit the most from inclusion in the district's program; and
- (3) Shall be based on a selection system that determines which students are the most highly capable as defined under WAC 392-170-055, and other data collected in the assessment process.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-075, filed 3/12/13, effective 4/12/13. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-075, filed 6/28/84.]

392-170-076**Process for appeal.**

Each district shall adopt a procedure for appealing the multidisciplinary selection committee's decision and disseminate this procedure to the public.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-076, filed 3/12/13, effective 4/12/13.]

392-170-078**Program services.**

Districts shall make a variety of appropriate program services available to students who participate in the district's program for highly capable students. Once services are started, a continuum of services shall be provided to the student from K-12. Districts shall periodically review services for each student to ensure that the services are appropriate.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-078, filed 3/12/13, effective 4/12/13. Statutory Authority: RCW 28A.300.070. 06-18-105, § 392-170-078, filed 9/6/06, effective 10/7/06. Statutory Authority: Chapter 28A.185 RCW. 98-12-002 (Order 98-07), § 392-170-078, filed 5/20/98, effective 6/20/98.]

392-170-080**Educational program for highly capable students.**

Each student identified as a highly capable student shall be provided educational opportunities which take into account such student's unique needs and capabilities. Such program shall recognize the limits of the resources provided by the state and the program options available to the district, including programs in adjoining districts and public institutions of higher education. Districts shall keep on file a description of the educational programs provided for students selected.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-080, filed 3/12/13, effective 4/12/13; 98-12-002 (Order 98-07), § 392-170-080, filed 5/20/98, effective 6/20/98. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-080, filed 6/28/84.]

392-170-087**Program review and monitoring.**

In order to ensure that school districts are meeting the requirements of this chapter, the superintendent of public instruction shall monitor district programs no less than once every five years. Monitoring under this section may be conducted concurrently with other program reviews. The reviews shall monitor program components including:

- (1) The process used by the district to identify highly capable students;
- (2) Assessment data and other indicators to determine the degree to which districts are meeting the academic needs of identified students; and
- (3) Highly capable program expenditures.

[Statutory Authority: RCW 28A.300.070. 06-18-105, § 392-170-087, filed 9/6/06, effective 10/7/06.]

392-170-090**End of year report.**

Districts shall submit to the superintendent of public instruction at the close of each fiscal year an end of the year report on forms provided by the superintendent of public instruction which includes:

- (1) Number of students served by grade level (K-12);
- (2) Student demographic information;
- (3) Data to determine if students who are highly capable met the goals set and if the programs provided met the academic needs of these students;
- (4) Number and content of professional development activities provided for special teachers and general education staff;
- (5) Program evaluation data and, if needed, program changes that will be made based upon this information; and
- (6) Final fiscal report that reports on activities and staff funded by this program.

[Statutory Authority: Chapter 28A.185 RCW. 13-07-020, § 392-170-090, filed 3/12/13, effective 4/12/13; 98-12-002 (Order 98-07), § 392-170-090, filed 5/20/98, effective 6/20/98. Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-090, filed 6/28/84.]

392-170-095**District records.**

Districts shall keep such records as are necessary to demonstrate compliance with this chapter and shall make such records available to authorized state personnel.

[Statutory Authority: Chapter 28A.16 RCW. 84-14-037 (Order 84-20), § 392-170-095, filed 6/28/84.]

BOARD OF DIRECTORS

Mike Spence
Mev Hoberg
Patty Fielding
Tim Kinkead
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue N * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

March 21, 2014

TO: Board of Directors
FR: Faith A. Chapel, Superintendent
RE: 2014 Legislative Report: Implications for Operating Budget & High School Program

The state legislature adjourned on March 13th. This is the first time in several years that a special legislative session has not been required. The attached end-of-session (Sine Die) report from the Washington State School Directors' Association provides a summary of legislative decisions that will have a direct impact on K-12 education. Implications of two sets of decisions will be discussed with the Board of Directors at its meeting next Thursday: those related to the operating budget and to high school programs and instructional hours.

ESSB 6002: Supplemental Operating Budget

The final budget approved by the Legislature provided a modest increase in funding for K-12 schools. Allocations for Materials, Supplies and Operating Costs (MSOC) were increased by \$58 million, and districts will receive some additional dollars for special programs and transportation. The House of Representatives proposal to provide a Cost of Living Adjustment (COLA) for school personnel was not included in the final budget.

The Legislature also modified guidelines for the use of \$97 million allocated in the 2013 biennial budget for increasing instructional time for secondary students. The changes were incorporated into E2SSB 6552, which is described below.

The District Budget Advisory Committee will meet on Tuesday, March 25 to discuss the impact that these changes will have on our district's General Fund budget for 2014-15.

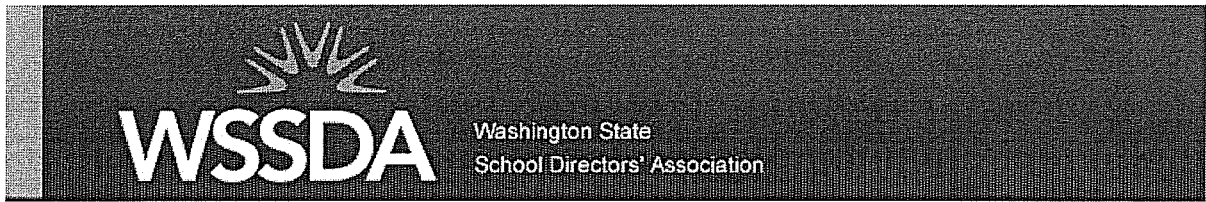
E2SSB 6552: 24-Credit Diploma and 1080-Hour Requirement for Gr. 9-12

The Board of Directors received a report on January 9th which outlined the 2013 Legislature's decision to require students in Gr. 7-12 to receive 1080 hours of instruction (an increase of 80 hours per year), beginning in fall 2014. Following weeks of data-gathering and testimony from educational leaders, the Legislature modified this requirement in several significant ways. The changes are outlined on P. 2-3 of the attached WSSDA Legislative Update. The most significant changes include the following:

- Authorize implementation of a 24-credit diploma, beginning with the graduating class of 2019 (current 7th grade class). Our district currently requires 23 credits; WA State requires 20.
- Require 1080 hours of instruction for Gr. 9-12 only, beginning in fall 2015 (a delay of one year);
- Repurpose the \$97 million originally appropriated for the increased 1080 instructional hours in 2014-15 to support district efforts to phase in a 24-credit diploma.

We currently project that approximately \$350,000 would be available to our district in 2014-15 to begin phasing in increased course opportunities for students in Gr. 9-12. As an initial step, the high schools are proposing an increase in “Zero-Period” course offerings next year.

In order to gauge student interest and make timely decisions regarding courses and staffing, Bainbridge High School Principal Jake Haley and Eagle Harbor High School Principal David Shockley have requested approval to move forward with a registration process for students who might be interested in taking an additional class next year. When this process is completed, information will be shared with the Board.



Legislative Update

By Marie Sullivan, WSSDA Director of Governmental Relations

March 14, 2014

Legislature adjourns on time, invests more funds in K-12

After several starts and stops Thursday, lawmakers gaveled to a finish with just about 30 minutes to spare in the regular 60-day session. For a supplemental budget year, education as a whole did pretty well, with new investments in early learning, K-12 and legislators holding the line on tuition again. The hard work will be for the 2015-17 biennium, when the Legislature will have to make significant K-12 investments to meet the Court deadline of 2017-18.

This interim, take time to talk with your legislators, tour them through your schools and classrooms, and let them view quality collaborative time and professional development in action. And since it's an election year, remember to talk with candidates as well. The really heavy lifting starts in the fall with the development of Gov. Jay Inslee's 2015-17 operating and capital budgets, and the more informed lawmakers are of school district issues, the smoother the session will be for everyone.

Operating budget - supplemental

The final budget (ESSB 6002) included \$58 million in new investments for Materials, Supplies, and Operating Costs (MSOC). The increase is about \$50 a student for a total of \$848 per student in the 2014-15 school year. This is about \$142 less than what Superintendent of Public Instruction Randy Dorn said was needed to be on track for McCleary in the current budget. Initially the Senate proposed \$38 million, while the House proposed \$60 million.

After listening to districts throughout the fall and winter about challenges related to implementing the increase of 1,080 instructional hours for grades 7-12 (averaged by grade) and proposing a solution to ensure value for the funding, the Legislature shifted the \$97 million to begin phasing in a 24-credit diploma. Elements include an additional \$164 per student for MSOC in grades 9-12, increasing the prototypical school ratio for guidance counselors from 2.009 to 2.539 per high school, and reducing the lab science instructional ratio.

Also in the final budget was nearly \$2 million to implement E2SHB 2207. This, bill initially proposed by Whatcom County school directors to Sen. Doug Ericksen, R-Ferndale, would restore basic education funding to districts that receive federal timber payments. Since 1982 the state has allowed school districts to keep the federal funding but reduced state funding, dollar for dollar.

Once signed by the governor, the enacted legislation will restore state funding to school districts that meet a poverty level of 57 percent (based on the prior year's free and reduced price lunch eligibility). Each year the list of districts that benefit will change, based on their poverty level, but for 2014-15, 81 districts across the state will benefit.

In addition, to stay within the \$2 million appropriation on this year's supplemental budget, districts that receive more than \$70,000 in federal forest payments will keep the full amount of federal funding but have only \$70,000 in state funds restored. Districts that receive federal forest payments less than \$70,000 will continue to receive their full federal funding but see a dollar for dollar increase in their state funding as well.

Finally, the K-12 supplemental budget included funding to create a list of CTE course equivalencies in math and science for use in the 2015-16 school year, \$2 million for new teacher mentoring, investments in support of recommendations from the Educational Opportunity Gap Oversight and Accountability Committee, and funding to implement various studies and OSPI activities.

A proposed Joint Legislative Task Force on Local Education Financing Reform, restoration of teacher COLAs, and appropriations for bills that didn't pass or that were single chamber priorities didn't make the cut into the final supplemental budget.

In early learning, \$23.2 million was provided for early learning and child care collective bargaining agreements with family home providers and a rate increase for child care centers, including quality pilots to determine the appropriate payment increases at each Early Achievers level. The Legislature also expanded the Opportunity Scholarship program by \$25 million.

Capital budget – supplemental

This one's easy. There isn't one. Legislators didn't agree on a supplemental capital budget. From the beginning, members of the Senate Majority Caucus had indicated they didn't think a supplemental capital budget was necessary. In the short-term, they passed ESSB 6020 to the House, but didn't pursue a compromise. In a last ditch effort, Senate minority Democrats moved to concur with the House changes to 6020, but failed to muster the votes.

School facilities – capacity ideas

Both the House and the Senate proposed bills to address the classroom capacity issues associated with full-day kindergarten, smaller K-3 class sizes, and the new science course and lab requirements.

EHB 2797 would have proposed \$700 million in bonds backed by state lottery proceeds. Instead of authorizing the sale of the bonds, the bill would have required a review and report on the option, and an analysis of capacity issues. SSB 6483 would have proposed \$825 million in general obligation bonds, and would have set up two competitive grant programs for full-day kindergarten and STEM facilities, and an analysis on K-3 class size reductions on student performance.

While it is bad news that nothing passed this year to address capacity problems, the good news is that the issue is on the Legislature's radar in a much bigger and brighter way than before.

24-credit diploma

Last week, few legislators outside of the education committee had heard about a 24-credit diploma. This week, it dominated the caucus conversations Monday, Tuesday and Wednesday. The emotional and passionate debates led to House Education Committee ranking member Cathy Dahlquist, R-Enumclaw, announcing her resignation as ranking member on the committee.

With three possible striking amendments rewriting E2SSB 6552 as it passed the Senate, plus 10 amendments each to two of the strikers, the bill was bogged down until a group of House Democrats and Republicans came together to strike a deal. The result is something WSSDA supported as meeting our three principles around funding, fairness and flexibility.

Here's what 6552 does:

- Modifies the minimum 1,080 instructional hours from grades 7-12 to grades 9-12 and delays implementation to the 2015-16 school year. It also would allow districts to use a district-wide average of all grades to meet the instructional time changes and would count the last five days of the school year as instructional time for graduating seniors.

- Shifts the \$97 million originally intended for the increased 1,080 instructional hours in 2014-15, as described above in the supplemental operating budget.
- Authorizes a 24-credit diploma, beginning with the graduating class of 2019. However, school districts may submit a request to the State Board of Education (SBE) to start the 24-credit diploma requirement in 2020 or 2021. The SBE must grant the request at the next board meeting.
- Directs WSSDA to create a model policy to allow a two-credit waiver for students with unusual circumstances to graduate with 22 credits. The bill specifies the concepts WSSDA must consider when developing the policy and procedure, which is due June 30, 2015.
 - This is a change from the SBE resolution adopted January 2014 and November 2010, in that students would not have to attempt to complete 24 credits to graduate with 22.
 - SBE rules must provide authority to districts to waive up to 2 credits for individual students based on unusual circumstances, in accordance with policies that must be adopted by each school board.
- Beginning with the graduating class of 2015, the culminating project is no longer a state graduation requirement. Local districts may choose to maintain the culminating project, just as local boards set other graduation requirements above state requirements.
- Requires SBE rules to implement the 24-credit diploma to provide that the third credit of math and the third credit of science are chosen by the student based on his or her High School and Beyond Plan, with agreement by a parent or guardian or the school principal or counselor.
- Directs OSPI to convene one or more technical working groups to create a list of CTE course equivalencies for math and science by the 2015-16 school year.
- Requires school districts to grant credit to math or science CTE courses from the OSPI list or locally adopted course equivalencies starting in the 2015-16 school year.
 - In addition, the bill would require districts to provide access to at least one math or one science course on the list through high schools, cooperatives, online learning, Running Start vocational programs, skill centers or satellite or branch centers.
 - Districts with fewer than 2,000 students may apply to the SBE for a waiver from this requirement.
- Directs the Office of the Education Ombuds to convene a task force on students with special needs to examine barriers in earning a diploma and fully accessing the education program provided by public schools, and to recommend improved coordination and successful education and service delivery models.
 - A list of required task force members is included in the bill.
 - An initial report is due December 15, 2014, and annually until 2016.

Work groups and reports

In addition to the task force convened under E2SSB 6552, a number of bills would create new work groups or task forces. These include:

- Paraeducator standards review and report (SSB 6129). The Professional Educator Standards Board would convene a work group to design program-specific minimum employment standards for paraeducators, professional development and education opportunities that support the standards, a paraeducator career ladder, an articulated pathway for teacher preparation and certification, and teacher professional development on how to maximize the use of paraeducators in the classroom. An initial report is due January 10, 2015, with a final report on January 10, 2016.
- Expanded Learning Opportunity Council (2SSB 6163). The council is established to advise the governor, the legislature and the Superintendent of Public Instruction regarding a comprehensive expanded learning opportunities system, with particular attention paid to solutions to summer learning loss. The first report is due December 1, 2014, and annually through 2018.
- College Bound Scholarship work group (ESSB 6436). The panel is directed to make recommendations for the continued viability of the College Bound Scholarship program. A report is due December 31, 2014.

Left on the list

Two major K-12 education issues did not get addressed this session.

In January, the Washington state Supreme Court acknowledged that meaningful steps had been taken to invest in K-12 education through the 2013-15 budget, but expressed concern that the state was not on target to implement full funding by the 2017-18 school year. To that end, the Court ordered the Legislature to produce a phase-in plan for meeting the 2017-18 deadline by April 30 of this year.

House and Senate Democrats produced phase in plans – [HB 2792](#) and [SB 6574](#) – which would have phased in all elements of the state's redefined program of basic education under Chapter 548, Laws of 2009 and Chapter 236, Laws of 2010 (otherwise known as HB 2261 and HB 2776). The Senate Majority Caucus offered [SSB 5881](#), which would have asked voters to approve a 10-year "capture" of two-thirds of new revenues for education (defined as early learning, K-12 and higher education).

Gov. Jay Inslee called together the four caucuses once during the session to see if agreement could be reached on a path forward. He is expected to bring the group together again now that session has finished, and has expressed hope that a single plan could be submitted to the Court by April 30th.

The other issue was making a change to the teacher and principal evaluation system to require that student test scores in federally mandated state assessments be used as one of multiple measures when evaluating teachers and principals. [HB 2800](#) would have delayed the implementation until the 2017-18 school year and would have required the U.S. Department of Education to grant the state a waiver from the federal No Child Left Behind law. [SSB 5880](#) would have started the requirement in the 2014-15 school year and would not have been predicated on getting a waiver from NCLB.

At issue is about \$38 million in Title I funding for districts across the state. Under the current waiver, school districts are no longer required to set aside 20 percent of the Title I funds to be used for private tutors or vendors. Districts have been using the funding to hire additional teachers, offer extended days, and fund other remedial programs. Also under the waiver, districts no longer have to send out letters to parents telling them a school is failing to meet [Adequate Yearly Progress](#) (AYP).

Last summer, OSPI was notified that Washington's waiver to NCLB was at high risk of losing the waiver because the evaluation system didn't require the use of test results in student growth metrics. SPI Randy Dorn introduced legislation early in the session and, following a visit with Education Secretary Arne Duncan, Inslee proposed joint request legislation with Dorn to preserve the waiver. In the end, legislators were not persuaded by arguments to maintain the waiver and legislation didn't pass.

More session details to come

WSSDA is offering a webinar next Friday, March 21 at 12:15 p.m. – 1 p.m. on the 2014 session summary. To register, please go to the WSSDA web site at www.wssda.org. A more detailed session summary will be available in the near future.

You are receiving this email because you are subscribed to WSSDA's Email information services. To create, modify or cancel a subscription, please use our [online request form](#) or contact WSSDA's mail@wssda.org, 360.252.3016). Your request will be processed as soon as possible.

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE

* Bainbridge Island, Washington 98100

* (206) 842-4714

* Fax: (206) 842-2928

MEMORANDUM

To: Faith Chapel, Superintendent

Date: March 20, 2014

From: Peggy Paige, Director of Business Services

RE: Monthly Financial Reports – Bond Sale Update

On February 27th the Board approved Resolution 06-13-14 – the Bond Delegation Resolution – that granted authorization for the refunding of the remaining 2006 Unlimited Tax General Obligation Bonds if certain benchmarks for savings could be realized. At that time net present value savings were estimated to be \$408,810. On March 20th the District successfully completed the refunding and final net present value savings will be \$446,634.

It takes a skilled team to market and sell these bonds and I would like to acknowledge and thank the following participants in the process: Dave Trageser, Suzanne Eide and Kelsey Thomas of D.A. Davidson (Underwriter); Faith Pettis, Deanna Gregory and Kristin Patterson of Pacifica Law Group (Bond Counsel); and Alan Dashen and Scott Bauer of A. Dashen & Associates (Financial/Pricing Advisor).

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkcad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE

*

Bainbridge Island, Washington 98100

*

(206) 842-4714

*

Fax: (206) 842-2928

MEMORANDUM

To: Faith Chapel, Superintendent

Date: March 20, 2014

From: Peggy Paige, Director of Business Services

RE: Monthly Financial Reports – February

Attached are the financial reports for the month ending February 28, 2014

1. General Fund
 - a. Analysis
2. Summary of Fund Balances
 - a. Budget Status Reports

Analysis of General Fund

Revenue

Total General Fund revenues to February 28 were \$18.6 million, 5% more than for the same period last year and at the average. While tax collections are slightly higher than the expected average we don't expect to collect more than budgeted. Local nontax revenues are below the 3 year average. A donation from the Bainbridge Schools Foundation was received earlier in a prior year so the expected percentage is inflated. When compared to last year at this time, we have actually collected more in local revenues. State revenues related to Basic Ed are beginning to move above the expected average since we will receive more than budget estimates with our increased enrollment. Special Ed is still below the average but enrollment (and funding) tends to increase as we progress through the year and Safety Net revenues are not received until year end. Transportation has been adjusted for actual funding and we expect to receive about \$7000 less than budget estimates in this area. Federal revenues are up compared to prior year at this time due to the submittal of previously delayed reimbursement claims.

Expenditure

Expenditures for the year to February 28 total \$19.7 million, which is 8.6% higher than for the same period last year. Year-to-date expenditures are above the average.

Total expense for Regular (Basic) Education increased 10 % over last year and is above the average. While some of this increase is due to salary adjustments (restoration of previous year reductions) and payment for extra professional development days at the beginning of the school year we are spending at a pace that suggests that we will exceed budgeted salary estimates. A review of actual FTE staffing indicates that we are about 3 FTE above original budget. It is important to remember that we are getting additional revenues to offset the additional staffing costs.

Total special education costs are up 7.2% compared to last year and are above the 3-year average. This area is also impacted by salary restoration and payment for extra days and is being reviewed to compare budgeted FTE to actual FTE, as are payments for outside services to determine the extent to which they may exceed budget estimates. Some of these excess costs *may* be offset with an increase in Safety Net revenues.

Vocational expense is down from last year and the average. We do expect to see a change in this area in March after posting an adjustment for salaries coded in error to Basic Ed.

Compensatory education is as expected per the annual budget. This category fluctuates throughout the year due to the fact that certain expense items (such as teacher certification bonus) do not occur in a regular monthly pattern.

Other Instruction reflects expenditures for the Highly Capable Program. In prior years this category also included professional development expenditures funded by a Math/Science grant. Since many of these activities took place near the end of the fiscal year the 3 year average is lower than current year.

Total Support Services is above last year and the average. Transportation/Motor Pool expenditures are below last February, primarily in the purchase of supplies (including diesel). Operation, Buildings is down from last year but above the average. Benefit costs were under-budgeted in this area. Utilities are up from prior year and above the expected average due to a sharp increase in the cost of propane. Substitute costs are up in Food Service but the program is not expected to exceed budget estimates. Maintenance is up from prior year primarily due to some necessary (but unbudgeted) repairs. A transfer in March to reimburse the General Fund for Capital Projects salaries should bring the YTD percentage closer to the expected average. Information Services increases are related to the timing of payment for contract renewals, leave payoffs and Tech Levy purchases. Central Office expenditures are up from prior year and are currently running above the average. There have been unbudgeted expenditures (review of all certificated personnel files, leasehold tax due on parking revenues) and atypical levels of expense in substitute costs, overtime and legal fees.

Cash Flow

Net cash outflow during February was \$422,622. As of February 28, 2014, the closing cash balance in the general fund was \$1,636,208.

GENERAL FUND
Summary of Revenues & Expenses
February 28, 2014

	Feb-14 Actual YTD \$	% Incr/Decr prior year	Feb-13 Actual YTD \$	Annual Budget Budget	% YTD	Avg %
Revenues - By Revenue Source						
Local Taxes	4,244,546	-0.8%	4,279,189	8,806,000	48.2%	47.9%
Local Nontax	1,532,650	0.8%	1,520,074	3,157,900	48.5%	53.3%
State, General Purpose						
Basic Education	10,159,004	9.9%	9,432,480	19,665,000	51.7%	51.0%
Special Education	211,423	7.3%	197,081	425,000	49.7%	50.5%
State, Special Purpose						
Special Education	1,176,592	2.4%	1,148,797	2,645,000	44.5%	46.7%
Transportation	474,379	11.5%	425,639	945,000	50.2%	50.5%
Other	262,988	26.2%	208,413	664,900	39.6%	42.6%
Federal, Special Purpose	606,341	6.0%	571,961	1,188,700	51.0%	44.8%
TOTAL	18,667,923	5.0%	17,783,633	37,497,500	49.8%	49.7%

	Actual YTD \$	% Incr/Decr prior year	Actual YTD \$	Budget	% YTD	Avg %
Expenses - By program code						
Regular Instruction*						
Teaching	8,755,833	10.6%	7,916,282	17,679,639	49.5%	48.6%
Principal	1,135,106	5.4%	1,076,991	2,303,166	49.3%	49.2%
Guidance/Counseling	534,439	14.2%	467,920	1,049,612	50.9%	47.0%
Learning Resources	367,398	9.7%	334,969	651,939	56.4%	50.9%
Extracurricular	363,381	-4.0%	378,474	610,369	59.5%	55.6%
Other	544,061	15.6%	470,779	1,012,000	53.8%	50.0%
Total Regular (Basic) Ed.	11,700,217	9.9%	10,645,416	23,306,725	50.2%	48.9%
Special Education						
Teaching	2,014,840	7.4%	1,876,274	3,625,388	55.6%	49.7%
Other	809,718	6.7%	758,526	1,610,026	50.3%	49.8%
Total Special Ed.	2,824,558	7.2%	2,634,799	5,235,414	54.0%	49.7%
Vocational Education	388,053	-16.9%	466,867	933,855	41.6%	49.2%
Compensatory Education	244,562	20.6%	202,828	670,646	36.5%	39.8%
Other Instruction	20,757	-9.8%	23,002	36,407	57.0%	30.6%
Support Services						
Transportation/Motor Pool	709,923	-2.8%	730,363	1,407,692	50.4%	51.6%
Operation Buildings	737,023	-1.6%	748,975	1,426,972	51.6%	49.5%
Utilities	637,442	21.9%	522,884	1,290,000	49.4%	46.5%
Food Services	497,848	-0.5%	500,518	956,526	52.0%	51.6%
Maint/Grounds	534,887	7.7%	496,705	844,249	63.4%	57.7%
Information Services	450,527	21.5%	370,883	705,129	63.9%	57.4%
Central Office	731,777	24.9%	585,777	1,437,068	50.9%	49.1%
Other	287,148	8.3%	265,130	337,102	85.2%	82.7%
Total Support Services	4,586,575	8.7%	4,221,234	8,404,738	54.6%	52.5%
TOTAL	19,764,722	8.6%	18,194,147	38,587,785	51.2%	49.7%

Excess (Deficiency) of			
Revenues over Expenditures	(1,096,800)	(410,514)	(1,090,285)

GENERAL FUND CASH FLOW FORECAST 2013-14

February 2014

	Actual August	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February
OPENING CASH BALANCE							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	(466.44)	151,796.11	135,962.79	77,387.54	92,129.47	66,956.45	97,967.27
Cash on deposit	1,143,553.36	1,575,365.97	1,726,806.39	3,740,316.24	1,920,488.67	1,328,195.69	1,317,972.89
Warrants outstanding	(937,667.93)	(1,256,735.52)	(1,406,631.35)	(1,250,590.74)	(1,107,944.64)	(1,218,613.08)	(1,092,129.70)
Investments	3,122,187.97	2,623,531.67	1,824,622.57	1,825,447.92	2,526,251.72	2,527,211.48	1,728,219.06
<i>Total opening cash balance</i>	<i>3,334,406.96</i>	<i>3,100,758.23</i>	<i>2,287,560.40</i>	<i>4,399,360.96</i>	<i>3,437,725.22</i>	<i>2,710,550.54</i>	<i>2,058,829.52</i>
Cash Inflows							
Local taxes	50,026.73	274,788.31	2,872,732.60	816,891.19	50,401.84	47,109.61	182,622.47
Local Support nontax	12,977.88	588,945.10	223,441.65	176,718.73	175,445.68	176,548.02	191,550.57
State, general purpose	1,901,633.82	1,805,717.59	1,807,744.97	1,104,737.51	1,807,752.28	1,991,646.20	1,852,828.66
State, special purpose	559,214.76	298,939.77	304,082.70	188,433.61	308,680.90	288,427.97	365,529.92
Federal, general purpose	-	-	-	-	-	-	-
Federal, special purpose	290,737.33	(3,154.43)	109,641.59	130,250.81	92,108.80	110,799.52	166,694.76
Other Financing Sources	50,013.62	-	-	-	159,863.97	-	-
Adjustments (accruals, receivables due)	(68,977.42)	204,939.98	2,589.85	-	-	-	-
<i>Total cash inflows</i>	<i>2,795,626.72</i>	<i>3,170,176.32</i>	<i>5,320,233.36</i>	<i>2,417,031.85</i>	<i>2,594,253.47</i>	<i>2,614,531.32</i>	<i>2,759,226.38</i>
Cash Outflows							
Regular Instruction	(2,079,156.22)	(2,280,623.77)	(1,882,448.34)	(1,983,276.17)	(1,774,473.50)	(1,921,138.66)	(1,848,774.47)
Special Education Instruction	(400,177.87)	(437,658.68)	(462,705.33)	(493,461.85)	(476,465.43)	(481,792.77)	(481,956.28)
Vocational Education Instruction	(83,038.80)	(58,612.47)	(77,256.82)	(61,825.65)	(62,461.74)	(60,896.03)	(67,000.39)
Compensatory Education Instruction	(36,378.34)	(36,990.65)	(36,163.17)	(40,094.74)	(35,779.41)	(60,144.88)	(35,389.37)
Other Instructional Programs	(73,401.13)	(573.77)	(2,346.09)	(11,347.45)	(3,130.97)	(1,247.97)	(2,110.55)
Support services	(729,549.09)	(596,957.69)	(754,254.80)	(849,249.81)	(900,428.19)	(739,155.52)	(746,529.04)
Adjustments (accruals, payables due)	372,426.00	(571,957.12)	6,741.75	60,588.08	(68,688.91)	(1,876.51)	(88.18)
<i>Total cash outflows</i>	<i>(3,029,275.45)</i>	<i>(3,983,374.15)</i>	<i>(3,208,432.80)</i>	<i>(3,378,667.59)</i>	<i>(3,321,428.15)</i>	<i>(3,266,252.34)</i>	<i>(3,181,848.28)</i>
Net change in cash balance	(233,648.73)	(813,197.83)	2,111,800.56	(961,635.74)	(727,174.68)	(651,721.02)	(422,621.90)
CLOSING CASH BALANCE	3,100,758.23	2,287,560.40	4,399,360.96	3,437,725.22	2,710,550.54	2,058,829.52	1,636,207.62
Composition of closing cash balance							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	151,796.11	135,962.79	77,387.54	92,129.47	66,956.45	97,967.27	161,767.68
Cash on deposit	1,575,365.97	1,726,806.39	3,740,316.24	1,920,488.67	1,328,195.69	1,317,972.89	1,301,000.26
Warrants outstanding	(1,256,735.52)	(1,406,631.35)	(1,250,590.74)	(1,107,944.64)	(1,218,613.08)	(1,092,129.70)	(1,112,247.68)
Investments	2,623,531.67	1,824,622.57	1,825,447.92	2,526,251.72	2,527,211.48	1,728,219.06	1,278,887.36
<i>Total closing cash balance</i>	<i>3,100,758.23</i>	<i>2,287,560.40</i>	<i>4,399,360.96</i>	<i>3,437,725.22</i>	<i>2,710,550.54</i>	<i>2,058,829.52</i>	<i>1,636,207.62</i>

GENERAL FUND CASH FLOW FORECAST 2013-14

February 2014

	Projected March	Projected April	Projected May	Projected June	Projected July	Projected August	Budget 2013-14
OPENING CASH BALANCE							
Imprest							
Cash on hand							
Cash on deposit							
Warrants outstanding							
Investments							
<i>Total opening cash balance</i>	1,636,207.62	1,782,914.72	3,882,048.75	3,582,667.02	2,561,791.67	2,014,156.42	
Cash Inflows							
Local taxes	307,803.34	2,840,908.00	1,124,061.69	134,571.78	46,053.77	46,290.36	8,806,000.00
Local Support nontax	660,796.77	224,367.01	256,993.32	233,250.91	110,119.26	144,330.15	3,157,900.00
State, general purpose	1,853,406.60	1,850,921.17	1,129,336.35	1,234,606.79	2,058,627.33	2,051,406.05	20,090,000.00
State, special purpose	364,195.12	350,708.27	218,686.08	271,691.58	392,209.80	416,957.99	3,983,900.00
Federal, general purpose	-	-	-	-	-	-	
Federal, special purpose	104,617.89	88,366.05	168,736.63	173,661.00	112,315.66	152,738.86	1,188,700.00
Other Financing Sources	40,000.00	50,000.00	-	35,000.00	-	35,000.00	271,000.00
Adjustments (accruals, receivables due)			6,000.00	2,000.00		140,000.00	
<i>Total cash inflows</i>	3,330,819.73	5,405,270.49	2,903,814.07	2,084,782.06	2,719,325.82	2,986,723.42	37,497,500.00
Cash Outflows							
Regular Instruction	(1,913,123.41)	(1,995,110.03)	(1,907,503.97)	(1,907,606.41)	(1,876,848.53)	(1,821,556.51)	23,306,725.00
Special Education Instruction	(464,870.64)	(463,317.90)	(464,779.21)	(467,428.50)	(435,036.63)	(440,043.00)	5,235,414.00
Vocational Education Instruction	(76,848.15)	(78,356.17)	(73,274.29)	(75,057.11)	(70,916.98)	(69,391.66)	933,855.00
Compensatory Education Instruction	(32,581.27)	(33,841.78)	(32,044.64)	(51,307.62)	(105,478.15)	(153,154.69)	670,646.00
Other Instructional Programs	(3,407.47)	(3,569.52)	(4,608.50)	(2,394.28)	(13,574.14)	(11,169.40)	66,407.00
Support services	(693,281.70)	(731,941.06)	(720,985.19)	(601,863.48)	(765,106.63)	(553,889.61)	8,374,738.00
Adjustments (accruals, payables due)						75,000.00	
<i>Total cash outflows</i>	(3,184,112.63)	(3,306,136.46)	(3,203,195.80)	(3,105,657.41)	(3,266,961.07)	(2,974,204.87)	38,587,785.00
Net change in cash balance	146,707.10	2,099,134.03	(299,381.73)	(1,020,875.35)	(547,635.25)	12,518.54	(1,090,285.00)
CLOSING CASH BALANCE	1,782,914.72	3,882,048.75	3,582,667.02	2,561,791.67	2,014,156.42	2,026,674.97	
Composition of closing cash balance							
Imprest							
Cash on hand							
Cash on deposit							
Warrants outstanding							
Investments							
<i>Total closing cash balance</i>	-	-	-	-	-	-	

SUMMARY OF FUND BALANCES

28-Feb-14

	Feb-14 YTD Actual	2013-14 Annual Budget
General Fund		
Opening fund balance		
Reserved for Inventory	165,000.00	200,000.00
Restricted for Carryover	-	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,265,000.00	1,100,000.00
Unassigned	326,741.53	300,000.00
Total opening fund balance	2,856,741.53	2,700,000.00
Revenue	18,667,922.87	37,497,500.00
Expenditure	(19,764,722.42)	(38,587,785.00)
Excess (Deficiency) of Revenues over Expenditures	(1,096,799.55)	(1,090,285.00)
Reserved for Inventory	165,000.00	200,000.00
Restricted for Carryover	-	-
Committed to Minimum Fund Balance	1,100,000.00	1,100,000.00
Assigned to Other Purposes	1,265,000.00	150,000.00
Unassigned	(770,058.02)	159,715.00
Total closing fund balance	1,759,941.98	1,609,715.00
Capital Projects Fund		
Opening fund balance	5,944,861.46	6,000,000.00
Revenue	7,771,823.64	8,575,000.00
Expenditure	(1,839,896.21)	(9,067,516.00)
Reserve of bond proceeds	10,473,781.28	4,746,345.00
Reserve of levy proceeds	1,157,773.17	482,139.00
Unreserved Fund Balance	245,234.44	279,000.00
Closing fund balance	11,876,788.89	5,507,484.00
Debt Service Fund		
Opening fund balance	3,608,198.52	3,570,000.00
Revenue	3,935,259.39	8,355,000.00
Expenditure		
Principal	(2,115,000.00)	(5,040,000.00)
Interest	(1,739,378.88)	(3,585,000.00)
Other	-	(5,000.00)
Closing fund balance	3,689,079.03	3,295,000.00
ASB Fund		
Opening fund balance	309,891.04	283,000.00
Revenue	277,399.01	643,800.00
Expenditure	(182,519.30)	(881,319.00)
Closing fund balance	404,770.75	45,481.00
Transportation Vehicle Fund		
Opening fund balance	416,493.32	410,000.00
Revenue		
Depreciation	-	40,000.00
Investment Earnings	906.37	1,500.00
Grant Revenue	-	-
Sale of Equipment	-	-
Expenditure	-	(340,000.00)
Closing fund balance	417,399.69	111,500.00

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

For the

BAINBRIDGE ISLAND SD #303

School District for the Month of

February

2014

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>REVENUES/OTHER FIN. SOURCES</u>						
000 LOCAL TAXES	8,806,000	182,622.47	4,244,546.02		4,561,453.98	48.20
000 LOCAL SUPPORT NONTAX	3,157,900	191,550.57	1,532,649.75		1,625,250.25	48.53
000 STATE, GENERAL PURPOSE	20,090,000	1,852,828.66	10,370,427.21		9,719,572.79	51.62
000 STATE, SPECIAL PURPOSE	3,983,900	365,529.92	1,754,094.87		2,229,805.13	44.03
000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
000 FEDERAL, SPECIAL PURPOSE	1,188,700	166,694.76	606,341.05		582,358.95	51.01
000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
000 OTHER FINANCING SOURCES	271,000	.00	159,863.97		111,136.03	58.99
<u>Total REVENUES/OTHER FIN. SOURCES</u>	37,497,500	2,759,226.38	18,667,922.87		18,829,577.13	49.78
<u>EXPENDITURES</u>						
0 Regular Instruction	23,304,625	1,848,774.47	11,690,734.91	265,314.89	11,348,575.20	51.30
0 Federal Stimulus	0	.00	.00	0.00	.00	0.00
0 Special Ed Instruction	5,236,914	481,956.28	2,834,040.34	174,978.15	2,227,895.51	57.46
0 Voc. Ed Instruction	933,855	67,000.39	388,053.10	10,142.72	535,659.18	42.64
0 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
0+60 Compensatory Ed Instruct.	670,646	35,389.37	244,562.22	0.00	426,083.78	36.47
0 Other Instructional Pgms	36,907	2,110.55	20,756.80	5,426.87	10,723.33	70.94
0 Community Services	30,000	.00	.00	0.00	30,000.00	0.00
0 Support Services	8,374,838	746,529.04	4,586,575.05	878,001.30	2,910,261.65	65.25
<u>Total EXPENDITURES</u>	38,587,785	3,181,760.10	19,764,722.42	1,333,863.93	17,489,198.65	54.68
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,090,285-	422,533.72-	1,096,799.55-		6,514.55-	0.60
<u>TOTAL BEGINNING FUND BALANCE</u>	2,700,000		2,856,741.53			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	1,609,715		1,759,941.98			
<u>(E+F + OR - G)</u>						

ENDING FUND BALANCE ACCOUNTS:

/L 810 Restricted For Other Items	0	.00
/L 815 Restrict Unequalized Deduct Rev	0	.00
/L 821 Restrictd for Carryover	0	.00
/L 825 Restricted for Skills Center	0	.00
/L 828 Restricted for C/O of FS Rev	0	.00
/L 830 Restricted for Debt Service	0	.00
/L 835 Restrictd For Arbitrage Rebate	0	.00
/L 840 Nonspnd FB - Invent/Prepd Itms	200,000	165,000.00
/L 845 Restricted for Self-Insurance	0	.00
/L 850 Restricted for Uninsured Risks	0	.00
/L 870 Committed to Other Purposes	0	.00
/L 872 Committd to Min Fnd Bal Policy	1,100,000	1,100,000.00
/L 875 Assigned Contingencies	0	.00
/L 884 Assigned to Other Cap Projects	0	.00
/L 888 Assigned to Other Purposes	150,000	1,265,000.00
/L 890 Unassigned Fund Balance	159,715	770,058.02-
<u>TOTAL</u>	1,609,715	1,759,941.98

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2013 (September 1, 2013 - August 31, 2014)For the BAINBRIDGE ISLAND SD #303 School District for the Month of February, 2014

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
000 Local Taxes	1,525,000	31,085.01	741,526.39		783,473.61	48.62
000 Local Support Nontax	50,000	4,628.09	17,797.25		32,202.75	35.59
000 State, General Purpose	0	.00	.00		.00	0.00
000 State, Special Purpose	0	.00	.00		.00	0.00
000 Federal, General Purpose	0	.00	.00		.00	0.00
000 Federal, Special Purpose	0	.00	.00		.00	0.00
000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
000 Other Agencies and Associates	0	.00	.00		.00	0.00
000 Other Financing Sources	7,000,000	.00	7,012,500.00		12,500.00-	100.18
<u>Total REVENUES/OTHER FIN. SOURCES</u>	8,575,000	35,713.10	7,771,823.64		803,176.36	90.63
<u>B. EXPENDITURES</u>						
0 Sites	500,000	33,857.67	740,452.18	63,092.81	303,544.99-	160.71
0 Buildings	6,678,453	14,323.23	687,010.63	121,244.40	5,870,197.97	12.10
0 Equipment	1,618,063	34,736.27	240,069.43	141,851.52	1,236,142.05	23.60
0 Energy	0	.00	.00	0.00	.00	0.00
0 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
0 Bond Issuance Expenditure	0	.00	12,500.00	0.00	12,500.00-	0.00
0 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	8,796,516	82,917.17	1,680,032.24	326,188.73	6,790,295.03	22.81
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	271,000	.00	159,863.97			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	492,516-	47,204.07-	5,931,927.43		6,424,443.43	< 1000-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	6,000,000		5,944,861.46			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	5,507,484		11,876,788.89			
<u>(E+F + OR - G)</u>						

. <u>ENDING FUND BALANCE ACCOUNTS:</u>		
/L 810 Restricted For Other Items	0	.00
/L 825 Restricted for Skills Center	0	.00
/L 830 Restricted for Debt Service	0	.00
/L 835 Restrictd For Arbitrage Rebate	0	.00
/L 850 Restricted for Uninsured Risks	0	.00
/L 861 Restricted from Bond Proceeds	4,746,345	10,473,781.28
/L 862 Committed from Levy Proceeds	482,139	1,157,773.17
/L 863 Restricted from State Proceeds	0	.00
/L 864 Restricted from Fed Proceeds	0	.00
/L 865 Restricted from Other Proceeds	0	.00
/L 866 Restricted Impact Fees	0	.00
/L 867 Restrictd Mitigation Fees	0	.00
/L 869 Restricted fr Undistr Proceeds	0	.00
/L 870 Committed to Other Purposes	0	.00
/L 889 Assigned to Fund Purposes	279,000	245,234.44
/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	5,507,484	11,876,788.89

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

for the

BAINBRIDGE ISLAND SD #303

School District for the Month of

February

2014

REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
00 Local Taxes	7,418,000	152,584.75	3,466,330.74		3,951,669.26	46.73
00 Local Support Nontax	12,000	493.87	4,388.04		7,611.96	36.57
00 State, General Purpose	0	.00	.00		.00	0.00
00 Federal, General Purpose	925,000	.00	463,226.91		461,773.09	50.08
00 Federal, Special Purpose	0	.00	.00		.00	0.00
00 Other Financing Sources	0	.00	1,313.70		1,313.70-	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	8,355,000	153,078.62	3,935,259.39		4,419,740.61	47.10
<u>EXPENDITURES</u>						
Matured Bond Expenditures	5,040,000	.00	2,115,000.00	0.00	2,925,000.00	41.96
Interest On Bonds	3,585,000	.00	1,739,378.88	0.00	1,845,621.12	48.52
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	5,000	.00	.00	0.00	5,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	8,630,000	.00	3,854,378.88	0.00	4,775,621.12	44.66
<u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	275,000-	153,078.62	80,880.51		355,880.51	129.41-
<u>TOTAL BEGINNING FUND BALANCE</u>	3,570,000		3,608,198.52			
<u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>TOTAL ENDING FUND BALANCE</u>	3,295,000		3,689,079.03			
<u>(E+F + OR - G)</u>						
<u>ENDING FUND BALANCE ACCOUNTS:</u>						
L 810 Restricted for Other Items	0		.00			
L 830 Restricted for Debt Service	3,295,000		3,689,079.03			
L 835 Restrictd For Arbitrage Rebate	0		.00			
L 870 Committed to Other Purposes	0		.00			
L 889 Assigned to Fund Purposes	0		.00			
L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	3,295,000		3,689,079.03			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

for the BAINBRIDGE ISLAND SD #303 School District for the Month of February, 2014

	ANNUAL	ACTUAL	ACTUAL			
REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
00 General Student Body	151,000	236.57	67,682.78		83,317.22	44.82
00 Athletics	96,500	4,966.88	35,622.18		60,877.82	36.91
00 Classes	23,000	.00	580.00		22,420.00	2.52
00 Clubs	309,900	8,541.43	140,206.52		169,693.48	45.24
00 Private Moneys	63,400	1,500.00	33,307.53		30,092.47	52.54
Total REVENUES	643,800	15,244.88	277,399.01		366,400.99	43.09
EXPENDITURES						
00 General Student Body	227,200	1,614.00	13,448.20	83.74	213,668.06	5.96
00 Athletics	147,700	3,445.74	39,977.63	780.02	106,942.35	27.59
00 Classes	21,500	.00	2,000.00	0.00	19,500.00	9.30
00 Clubs	350,500	3,626.14	117,944.26	46,079.03	186,476.71	46.80
00 Private Moneys	134,419	40.00	9,149.21	0.00	125,269.79	6.81
Total EXPENDITURES	881,319	8,725.88	182,519.30	46,942.79	651,856.91	26.04
EXCESS OF REVENUES						
OVER (UNDER) EXPENDITURES (A-B)	237,519-	6,519.00	94,879.71		332,398.71	139.95-
TOTAL BEGINNING FUND BALANCE	283,000		309,891.04			
G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
TOTAL ENDING FUND BALANCE	45,481		404,770.75			
C+D + OR - E)						
ENDING FUND BALANCE ACCOUNTS:						
L 810 Restricted for Other Items	0		.00			
L 819 Restricted for Fund Purposes	45,481		404,770.75			
L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
L 850 Restricted for Uninsured Risks	0		.00			
L 870 Committed to Other Purposes	0		.00			
L 889 Assigned to Fund Purposes	0		.00			
L 890 Unassigned Fund Balance	0		.00			
TOTAL	45,481		404,770.75			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2013 (September 1, 2013 - August 31, 2014)

For the

BAINBRIDGE ISLAND SD #303

School District for the Month of

February, 2014

REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
000 Local Taxes	0	.00	.00		.00	0.00
000 Local Nontax	1,500	162.20	906.37		593.63	60.42
000 State, General Purpose	0	.00	.00		.00	0.00
000 State, Special Purpose	40,000	.00	.00		40,000.00	0.00
000 Federal, General Purpose	0	.00	.00		.00	0.00
000 Other Agencies and Associates	0	.00	.00		.00	0.00
000 Other Financing Sources	0	.00	.00		.00	0.00
TOTAL REV/OTHER FIN.SRCS (LESS TRANS)	41,500	162.20	906.37		40,593.63	2.18
9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
Total REV./OTHER FIN. SOURCES	41,500	162.20	906.37		40,593.63	2.18
EXPENDITURES						
pe 30 Equipment	340,000	.00	.00	0.00	340,000.00	0.00
pe 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
pe 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	340,000	.00	.00	0.00	340,000.00	0.00
OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
OTHER FINANCING USES (GL 535)	0	.00	.00			
EXCESS OF REVENUES/OTHER FIN SOURCES						
OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	298,500-	162.20	906.37		299,406.37	100.30-
TOTAL BEGINNING FUND BALANCE	410,000		416,493.32			
G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
TOTAL ENDING FUND BALANCE	111,500		417,399.69			
(G+H + OR - I)						
ENDING FUND BALANCE ACCOUNTS:						
L 810 Restricted For Other Items	0		.00			
L 819 Restricted for Fund Purposes	111,500		417,399.69			
L 830 Restricted for Debt Service	0		.00			
L 835 Restrictd For Arbitrage Rebate	0		.00			
L 850 Restricted for Uninsured Risks	0		.00			
L 889 Assigned to Fund Purposes	0		.00			
L 890 Unassigned Fund Balance	0		.00			
TOTAL	111,500		417,399.69			



Bainbridge Island SD #303
Facilities/Capital Projects Office

Memo

To: Faith Chapel, Superintendent
From: Tamela Van Winkle, Director Facilities and Capital Projects
Date: 03/27/2014
Re: Capital Projects and Facilities Report-December

Capital Projects Budget Summary:

- The attached Bond 2009 Project Summary provides detailed information regarding the current status of the 2009 budget. Through value engineering and project progression we continue to realign budget and project priorities.

Estimated Budget	\$42,561,137
Encumbered To Date	\$33,092,530
Expenditures To Date	\$32,881,114
Encumbered PO Balance	\$ <u>211,416</u>

Capital Project Budget Balance	\$ 9,468,607
--------------------------------	--------------

Woodward

- Most punch list work has been completed for the field renovations: shadow has been added to the track numbers; infill of sod in areas larger than 12"x 12"; hydroseeding bare areas; leveling areas alongside the track, etc. . The remainder is due to be complete by April 4 and ready for a grand opening coinciding with the opening of spring sports on April 7.
- Re-roofing investigation and document preparation is underway. The roof inspection includes an evaluation of several other conditions including: gutters, flashing, entry towers, fascia, soffits, skylights, downspouts and CMU exterior walls.

District-General

- Two Lightspeed assisted listening systems have been received for use in various locations as needed. This system uses existing classroom speakers, is barely detected by the teacher yet evenly amplifies sound across the classroom independent of the teacher's volume or orientation, and accommodates personal assisted listening devices worn by students.
- A Siloxane epoxy fill over compacted sand was placed in the lower, west tennis courts at BHS. The fill made the courts smooth and safe. The weather has been too cold to paint the crack to match the red or green of the courts.
- A plan has been proposed by community members at Ordway for the addition of one to three new big toys. A cost estimate by Playgrounds NW is being prepared and will include the new toy(s), enlarging the area required for safety clearances, and an ADA ramp into the playground.
- Update to the Study and Survey Condition Assessment of BISD schools is ongoing.

Commodore

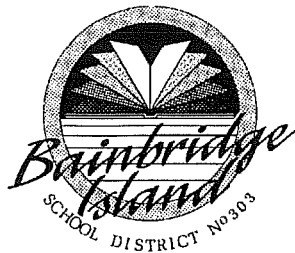
- An additional base cabinet will be installed soon to cover infrastructure connections and complete the entry transaction counter.
- A permit has been filed for a new heat reclaim ventilation unit at Commodore's administration area. The new unit will provide exhaust and fresh air while mixing the temperature of interior air with fresh air.

Wilkes Replacement

- Corrections to minor warranty items have addressed exterior hand rail lights, Courtyard C planter drainage and new soil, and rubber floor tiles.
- A contract has been let for the Utility Drive Drainage Improvements. Dave Monsaas, island resident and owner of High Meadows Excavating provided the low quote to install a low height block wall along the north drive, a heavy—duty trench drain across the width of the driveway apron to collect storm water runoff that exceeds the capacity of the pervious paving systems of the Utility Drive.
- Tumbled wood chips safety surfacing will replace the pea gravel in the Playground Tree Garden.
- The existing head-end panel for the card reader access system is in need of replacement. Failure occurred outside of warranty and the product is no longer supported or being made by the manufacturer. Guardian Security is providing options.
- A Post-Occupancy Evaluation of Wilkes is being prepared for input by staff and students.

CAPITAL PROJECTS BUDGET UPDATE
BOND 2009 PROJECT SUMMARY
As of February 28, 2014

	ESTIMATED BUDGET	ENCUMBERED TO DATE	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	CP BUDGET BALANCE
Bond Costs					
Bond Costs - 9000	\$ 500,000	\$ 303,410	\$ 303,410	\$ 0	\$ 196,590
Sub-total Bond Cost	500,000	303,410	303,410	0	196,590
Wilkes					
Wilkes Core - 9001	29,129,611	28,824,062	28,783,873	40,189	305,549
Sub-total Wilkes	29,129,611	28,824,062	28,783,873	40,189	305,549
Blakely Elementary School					
Blakely Essential Renovations - 9010	514,498	46,307	45,631	675	468,192
Blakely Roof Replacement - 9015	358,752	668	668	0	358,084
Sub-total Blakely	873,250	46,974	46,299	675	826,276
Ordway Elementary School					
Ordway Essential Renovations - 9020	1,048,258	25,807	21,661	4,146	1,022,452
Ordway Portables Roof Replacement - 9025	122,313	48,776	48,776	0	73,537
Sub-total Ordway	1,170,571	74,582	70,436	4,146	1,095,989
Sakai Intermediate School					
Sakai Essential Renovations - 9030	242,250	68,205	68,205	0	174,044
Sub-total Sakai	242,250	68,205	68,205	0	174,044
Woodward Middle School					
Woodward Essential Renovations - 9040	331,787	179,517	130,647	48,870	152,270
Woodward Roof Replacement - 9045	617,792	35,085	35,085	0	582,707
Woodward Site Improvements - 9046	1,003,187	1,128,798	1,065,705	63,093	(125,611)
Sub-total Woodward	1,952,766	1,343,400	1,231,438	111,963	609,366
Bainbridge High School					
Bainbridge HS Essential Renovations - 9050	2,095,170	189,731	178,448	11,283	1,905,440
Bainbridge HS Roof Replacement - 9055	443,817	2,263	2,263	0	441,554
Sub-total Bainbridge HS	2,538,987	191,993	180,710	11,283	2,346,994
Commodore Options School					
Commodore Essential Renovations - 9060	993,599	267,084	258,722	8,361	726,515
Commodore Roof Replacement - 9065	56,664	39,409	39,409	0	17,255
Sub-total Commodore	1,050,263	306,493	298,131	8,361	743,770
Transportation					
Transportation Essential Renovations - 9070	713,945	56,638	46,260	10,378	657,308
Transportation Roof - 9075	35,559	293	293	0	35,267
Sub-total Transportation	749,504	56,930	46,552	10,378	692,574
District Office					
District Office Essential Renovations - 9080	118,378	117,792	117,312	480	586
Sub-total District Office	118,378	117,792	117,312	480	586
Districtwide Security					
Districtwide Security - 9090	473,533	80,820	79,439	1,381	392,713
Sub-total Districtwide Security	473,533	80,820	79,439	1,381	392,713
Energy Conservation					
Energy Conservation - 9095	947,026	58,215	58,215	0	888,811
Sub-total Energy Conservation	947,026	58,215	58,215	0	888,811
Capital Projects Administration - 9100					
Capital Projects Administration - 9100	2,364,997	1,169,652	1,147,094	22,559	1,195,345
Sub-total Capital Projects Administration	2,364,997	1,169,652	1,147,094	22,559	1,195,345
<hr/>					
= Total of Projects and Fees	\$ 42,111,137	\$ 32,642,530	\$ 32,431,114	\$ 211,416	\$ 9,468,607
South Island Sewer (paid May 2012)	450,000	450,000	450,000		0
= Total Expected Expenditures	\$ 42,561,137	\$ 33,092,530	\$ 32,881,114	\$ 211,416	\$ 9,468,607



Instructional Support Services

848g Madison Avenue NE

Bainbridge Island, Washington 98110-2999

(206) 780-1067

Fax (206) 780-1089

TO: Faith Chapel, Superintendent

FM: William Mosiman

RE: Policy 3247, Use of Restraint and Isolation

Date: March 20, 2014

Attached for a second reading by the Board of Directors is Policy 3247, Use of Restraint and Isolation. The Washington State School Directors Association (WSSDA) has provided guidance on the updates as a result of changes in the Washington Administrative Code (WAC) 246-337-110, Use of seclusion and restraint.

The procedures for this policy are currently in development with principals, staff and Special Education Program Council. When the procedures are finalized they will be provided to the Board of Directors for review.

Recommended Action: Approval of the second reading of Policy 3247, Use of Restraint and Isolation

Attachment: *Policy 3247, Use of Restraint and Isolation*

USE OF RESTRAINT AND ISOLATION

This policy applies to students with individualized education programs (IEPs) or Section 504 plans while the students are participating in school-sponsored instruction or activities. As required by WAC 392-172A-03120 through 03135, District staff may use restraint or isolation to discourage undesirable student behaviors by special education students only in conjunction with an aversive intervention plan, or to control unpredicted spontaneous behavior that poses a clear and present danger of serious harm to the student, to another person, to property, or of disrupting the educational process. District staff will comply with all limitations and conditions on the use of restraint, isolation, and aversive interventions as required by law.

The District will provide a copy of this policy to parents or guardians of students with IEPs or Section 504 plans when the programs or plans are created. All IEPs must include procedures for notifying parents or guardians regarding the use of restraint or isolation.

The superintendent or a designee will develop procedures to implement this policy.

Cross References:	Board Policy 2161	Education of Students with Disabilities
	Board Policy 2163	Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973
Legal References:	Chapter 392-172A WAC	Rules for the Provision of Special Education
	Chapter 28A.155 RCW	Special Education
	Chapter 28A.600 RCW	Students



Instructional Support Services

8489 Madison Avenue NE Bainbridge Island, Washington 98110-2999 (206) 780-1067 Fax (206) 780-1089

TO: Faith Chapel, Superintendent

FM: William Mosiman

RE: Policy and Procedure 3414, Infectious Diseases

Date: March 20, 2014

Attached for a second reading by the Board of Directors is Policy 3414, Infectious Diseases. The Washington State School Directors Association (WSSDA) has provided several updates on current communicable diseases and guidelines for managing and reporting these diseases to help safeguard our community. These updates are a result of changes in the Washington Administrative Code (WAC) 246-110, Contagious Disease-School Districts and Childcare Centers.

Modifications for policy language suggested by the Board at the March 13th meeting have been completed and included in this update.

Recommended Action: Approval of the second reading of Policy 3414, Infectious Diseases

Attachment: *Policy and Procedure 3414, Infectious Diseases*

INFECTIOUS DISEASES

In order to safeguard the school community from the spread of certain communicable diseases the superintendent **will** ~~shall~~ implement procedures assuring that all school buildings are in compliance with State Board of Health rules and regulations regarding the presence of persons who have or have been exposed to infectious diseases deemed dangerous to the *public health*. ~~Such procedures will shall also prescribe the manner in which safeguards are taken~~ **steps that will** be taken to remove the danger to others.

The district will require that the parents or guardian complete a medical history form at ~~enrollment and at scheduled transitions between schools~~ **the beginning of each school year**. The nurse or school physician may use such reports to advise the parent of the need for further medical attention and to plan for potential health problems in school.

The board authorizes the school principal or designee to exclude a student who has been diagnosed by a physician or is suspected of having an infectious disease in accordance with the regulations within the most current Infectious Disease Control Guide, **provided by the State Department of Health and the Office of the Superintendent of Public Instruction**. The principal and/or school nurse will ~~shall~~ report the presence of suspected case or cases of reportable communicable disease to the appropriate local health authority as required by the State Board of Health. Such information concerning a student's present and past health condition will be treated as confidential. The principal will ~~shall~~ cooperate with the local health officials in the investigation of the source of the disease.

The fact that a student has been tested for a sexually transmitted disease, the test result, any information relating to the diagnosis or treatment of a sexually transmitted disease, and any information regarding drug or alcohol treatment for a student must be kept strictly confidential. If the district has a release, the information may be disclosed pursuant to the restrictions in the release.

A school principal or designee has the authority to send an ill child home without the concurrence of the local health officer, but if the disease is reportable, the local health officer must be notified. The local health officer is the primary resource in the identification and control of infectious disease in community and school. The local health officer, in consultation with the superintendent can take whatever action deemed necessary to control or eliminate the spread of disease, including closing a school.

Legal References:	RCW 28A.210.010	Contagious diseases, limiting contact-- Rules and regulations
	Chapter 246-110 WAC	School districts and day care centers— Contagious diseases
	Ch 70.02 RCW	Medical records – health care information access and disclosure

Adopted: October 30, 2008
Revised: XXXXX

Date: March 21, 2014

To: Faith Chapel, Superintendent

From: Cami Dombkowski, Personnel Director *CD*

Subj: Personnel Actions

Personnel actions recommended for Board approval at the March 27, 2014 School Board meeting are as follows:

Hiring Recommendations: (Subject to acceptable outcome of a criminal history records check and sexual misconduct clearance)

Changes in Assignment:

Brown, Steve	From 6.0 hrs/day to 6.3 hrs/day Bus Driver at Transportation effective 01/06/2014
Bullock, Sarah	From 1.25 hrs/day Supervision and 2.5 hrs/day Special Education Paraeducator to 4.5 hrs/day Special Education Paraeducator at Sakai Intermediate School effective 11/12/13
Madderra, Diana	From 4.4 hrs/day to 4.5 hrs/day Bus Driver at Transportation effective 01/06/2014
Tsao, Victoria	From 3.0 hrs/day to 4.0 hrs/day Special Education Paraeducator at Bainbridge High School effective 01/28/14

Retirements:

Jeffers, Kasey	1.0 FTE 6 th Grade Teacher at Sakai Intermediate School effective 06/30/2014 (17 yrs with BISD)
----------------	--

Resignations:

Hunter, Kent	8.0 hrs/day Bus Supervision Paraeducator effective 03/28/14
--------------	---

Requests for Leave of Absence:

Ball, Teresa	1.0 FTE 2 nd Grade Teacher at Blakely Elementary School requests a .5 FTE Leave of Absence for the 2014-2015 school year
--------------	---